

# Cassandra Salas

Millburn, New Jersey, 07041  
cassandrasalas19@gmail.com | (862)-242-0082

## EDUCATION

Expected May 2023

**Monmouth University**, West Long Branch, NJ

- **Bachelor of Arts**
- **Majors:** Political Science and Sociology
- **Minors:** Spanish and Gender Studies and Intersectionality
- **Relevant Coursework:** Sociology Thesis, Fundamentals of Social Research, Data Analysis of Social Science, International Relations, American National Government, American Judiciary, Global Social Justice and Human Rights, Introduction to Political Science, Introduction to Sociology, Introduction to Public Policy, and Introduction to Social Justice.
- **Honors/Awards**  
International Sociology Honor Society Alpha Kappa Delta Theta of NJ Chapter, Phi Beta Sigma National Honor Society at Monmouth University, EOF State Graduate Achievement Award, and Eta Pi Chapter of Sigma Delta Pi the Spanish National Society.

## WORK EXPERIENCE

**Youth Bullying Prevention Program** | The District of Columbia Office of Human Rights **January 2023- Present**

- Working with administration, faculty/staff, parents, and children to create a positive school climate.
- Bridging the gap between schools and parents when it comes to bullying incidents.
- Assisting with all compliance requirements of the law for all District schools
- Designed and implemented a bullying prevention outreach poster campaign within all the district schools.

**Office of Student Engagement Assistant** | Monmouth University **September 2020 – December 2022**

- Direct faculty, students and staff to various resources, buildings, and areas of campus
- Primarily offer coverage in the university information booth of Student Center with high traffic volume and visibility to answer and assist with any questions, comments and concerns that arise.

**The First to Fly First-Gen Experience Alumni Panel** | First to Fly Club **November 2022**

- Worked on creating this panel to share first-generation experiences during and after college with current first-generation college students.
- Designed the questions and focused on various topics that impact the life of a first-generation college student.
- Established the importance of our alumni and how the alumni community is always willing to come and share their own experiences.

**Accepted Students Day Panel** | Undergraduate Admissions, Monmouth University **February – April 2022**

- Shared all my Monmouth University experiences with all the first-year students and their parents/guardians.
- Assisted in answering questions from incoming first year students.
- Created a space for first-generation college students to feel welcomed and understood.
- Advocated for all first-generation college students and shared my story as a first-generation college student.

**Orientation Leader** | Office of Student Engagement, Monmouth University **August – September, 2021 and 2022**

- Welcomed and assisted first year scholars with the transition to the college setting.
- Coordinated and implemented social and educational workshops.
- Worked in a team environment in a diverse population (faculty, staff, families, scholars, etc.)
- Promoted university policies and platforms while maintaining positive presence.
- Spoke at various engagements for scholars and families.

**Desk Assistant** | Swim Quest Swim School **May – August, 2021 and 2022**

- Worked with parents, children, and instructors to register for swim lessons during the session along with answering phone calls and assisting anyone with questions, comments and concerns that arise.

**Fall Intern | Move for Hunger****September – December 2021**

- Worked on the transportation team between the food bank, the transportation company, and donors.
- Assisted in organizing promotional campaigns such as Halloween and Thanksgiving food drives.
- Maintained company data system with contact information of donors, key stakeholders, and inquiries.

**Open House Assistant | Undergraduate Admissions, Monmouth University****October, 2019 and 2021**

- Welcomed and assisted all prospective students and their families on Monmouth University Campus
- Worked with Admissions to promote the First to Fly initiative, first-generation student support at Monmouth University

**Career and Internship Fair Assistant | Career Development Office, Monmouth University****October 2019**

- Greeted and welcomed all the representatives from various companies and agencies.
- Worked on the transportation of the representatives with their belonging (posters, boxes, and suitcase)
- Assisted in organizing the career and internship fair attendees.

**LEADERSHIP AND VOLUNTEER EXPERIENCE**

Class of 2023 Giving Campaign Ambassador	<b>2022 – Present</b>
President of the First to Fly Club	<b>2022 – 2023</b>
Vice President of Student Advocating for Girls Education Club (SAGE)	<b>2021 – 2023</b>
Vice President of Member Development of Alpha Sigma Tau	<b>2021 – 2023</b>
Spanish Club General Member	<b>2019 – Present</b>
Political Science Club General Member	<b>2019 – Present</b>
Sociology Club General Member	<b>2019 – Present</b>
First to Fly Club General Member	
Student Advocating for Girls Education Club General Member	<b>2019 – Present</b>
EOF Scholar	<b>2019 – Present</b>

**RELEVANT SKILLS**

Languages: Native Spanish and English

Social Media Instagram and Facebook

Productivity Software: Microsoft Office (Word, Excel, and PowerPoints) and Google Accounts (Docs, Sheets, Slides, Forms)