



**Dean, School of Social Work
Job Description/Posting**

Summary

Monmouth University invites nominations and applications to lead the School of Social Work. The University seeks a visionary, collaborative and innovative leader dedicated to advancing human rights and social justice and committed to advancing diversity, equity and inclusion throughout the school and in the University. Review of candidates will begin immediately with an anticipated start date of July 1, 2023. Candidates who apply by March 1, 2023 will be given fullest consideration. This position is open until filled.

To apply, please visit: <https://jobs.monmouth.edu/>.

Monmouth University

Monmouth University offers 33 undergraduate and 25 graduate degree programs (including two doctoral degree programs) and a multitude of certificate programs. The University has been steadfast in its ongoing transformation as a first-choice destination school by progressively raising admission criteria for incoming students and enhancing the quality of its academic programs. Within its student body, 36 states and 34 foreign nations are represented. Almost 1,600 undergraduates are resident students who enjoy a challenging learning environment on a campus that blends classic beauty with the latest technology.

Monmouth continues to build upon its achievements by providing dynamic, first-tier, personalized education that empowers students to reach their full potential as leaders and make significant contributions to their community and society.

Monmouth University invites nominations and applications to lead the School of Social Work. The University seeks a visionary, collaborative and innovative leader dedicated to advancing human rights and social justice and committed to advancing diversity, equity and inclusion throughout the school and in the University.

Monmouth University is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, age, disability or any other basis protected by federal, state, or local law. We celebrate diversity and are committed to creating an inclusive environment for all employees.

The School of Social Work

The School of Social Work at Monmouth University is nationally and internationally known for its focus on human rights and social justice. The school emphasizes a strengths-based, empowerment approach to working with families and communities in a global context. The School of Social Work houses approximately 150 undergraduate students (majors and minors), 175 graduate students (full and part-time), 15 tenure-track, tenured and non-tenure track faculty, 5 administrators, and 12 adjunct faculty members. The school offers the Bachelor of Social Work, Master of Social Work and Doctorate of Social Work in Human Rights Leadership. Curriculum offerings also include the coursework for the License in Clinical Alcohol and Drug Counseling (LCADC), a graduate certificate in Play and Expressive Therapies, and also offers a dual degree undergraduate program in Criminal Justice and Social Work. The school also runs a Professional Education Program (PEP) that provides continuing education units to social workers in the state of NJ for their appropriate professional licenses. The Master of Social Work program offers a specialization in either Clinical Practice with Families and Children or Global and Community Practice. Both specializations have opportunities for overseas study/internships.

The Master of Social Work (MSW) program is ranked second in New Jersey, fifth in Regional Universities North, and in the top 20 percent of participating schools and programs, coming in at 62 out of 296 positions, which includes 298 ranked institutions. The BSW and MSW programs are reaccredited until 2030 with no citations or reports required.

The School of Social Work has a proud alumni community of over 4,000 living members from around the world that are engaged as volunteers, ambassadors, field site supervisors, advisory council members and financial supporters.

The School of Social Work has developed and maintained a number of community-facing projects that have had a significant impact in the surrounding community:

- *The Coming Home Project* for veterans and their families was established in 2008 and has provided educational programs for veterans as well as for clinicians in the community as they work with our returning veterans;
- *The Paul Coverdell Peace Corps Fellowship* was established in 2009 under an agreement with the Peace Corps to provide fellowship support to Returned Peace Corps Volunteers who enroll in the Master of Social Work program;
- *The Virginia A. Cory Community Garden* at Monmouth University was established in 2009 as a membership garden for local members of the community as well as a donation garden for members in our community who are food insecure. Endowed in 2018 by BSW alumni Jennifer Cory, the Virginia A. Cory Community Garden at Monmouth University has provided educational opportunities for students, events for community members as well as provided over 21,000 lbs. of fresh produce to members of our local community;

- *The LGBT+ Older Adults Project* was established in 2011 with the goal of improving the quality of life to this elder population. The project engages in research, education and technical assistance to agencies serving older adults along with advocacy for legislation impacting LGBT+ older adults;
- *The SRF Suicide Prevention Research and Training Project* was established in 2017 and has provided suicide prevention training to hundreds of teachers, social workers and counselors along with running two consecutive SAMHSA Garrett Lee Smith grants for the Monmouth University community;
- *Growing Together as Allies Committee* - (GTAA) is a group comprised of Monmouth University School of Social Work (MUSSW) faculty, students, administrators and alumni that are committed to antiracism/ racial equity work within the school and the greater Monmouth community. GTAA initially began in 2015 as an informal group who met monthly to reflect, learn, and share strategies of how to address racism, power and privilege in the classroom. In the Fall of 2020, GTAA was reinvigorated as a formal committee of the school. A statement on anti-racism was officially voted on by the faculty in August 2021 and an action plan is being developed to address racism and white supremacy in our school climate, curriculum, hiring and admission practices, and in the greater University community.
- *The Monmouth University Community Care Telehealth Clinic* was established in 2020. Created during the COVID-19 pandemic, the MUCCTC provides free counseling to any adult, age 18 and over, in the state of New Jersey. It also functions as a remote field internship site for 2nd year social work graduate students in the clinical practice specialization.
- *The IFSW Social Work at the UN Initiative* was established in December, 2021. The establishment of the IFSW SW at the UN Initiative fulfills a need to combine international social work experience, networks, and key contacts with the global strategies of the United Nations (UN). This Initiative offers a key and high-profile role leading the necessary and essential relationships to achieving the sustainable development goals (SDGs).

For additional information about the School of Social Work, please refer to:

<https://www.monmouth.edu/school-of-social-work/>

Job Description

The Dean, who reports to the Provost and Senior Vice President for Academic Affairs, and serves as a member of the Academic Leadership Team, and is the administrative leader of the School. As chief academic and executive officer of the School, the Dean will be responsible for the global reputation and effectiveness of the school and its programs. The Dean will provide leadership in forging key partnerships and collaborations with internal and external constituencies. The Dean will enhance the breadth and depth of the faculty, staff and students.

They will have primary responsibility for strategic planning, faculty and staff development, fundraising, budgetary oversight and planning, academic and curricular programming, and facilities.

Requirements:

- Masters in Social Work (MSW) and Ph.D. in in related field (e.g., social work, psychology, counseling);
- Minimum of five to seven (5-7) years of demonstrated successful progressive administrative experience in higher education with experience leading undergraduate and graduate programs;
- A distinguished record of academic accomplishments, including effective teaching, scholarly activity, and service at a level consistent with the appointment to rank of Professor with tenure;
- Demonstrated work experience in any field of social work practice.

Preferred qualifications:

- Professional license, certification, or licensure eligible, if appropriate, in field of study.
- Experience in mentoring and supporting faculty and students;
- Experience with undergraduate and graduate program development assessment, and skills directly relating to accreditation standards;
- Effective and collegial work experience with other leaders from a range of academic disciplines;
- Strong financial and budgetary experience;
- Successful experience in securing external funding through grants, cultivating donor relationships, and fundraising;
- Experience with interdisciplinary and cross-school, collaborative program building;
- Evidence of fostering community engagement and outreach;
- Commitment to student professional development and career success.

Responsibilities/Duties:

- Act as the chief academic and administrative officer in the School responsible for the global reputation and effectiveness of the school and its programs. The Dean will provide leadership in forging key partnerships and collaborations with internal and external constituencies;
- Articulating and advocating the mission and goals of the School of Social Work and providing strategic leadership of the school;
- Continued support and advancement of the current projects of the school along with development of new projects as opportunities arise;
- Representing the School to internal and external constituents;
- Taking an active role in collaborating and promoting the profession of social work with appropriate state and private agencies and educational institutions;
- Oversight of curriculum innovation and excellence;
- Fiscal management of the school including the development of additional scholarships for students;
- Oversight and support of the school's overseas internships and study abroad collaborations;

- In partnership with the division of University Advancement, donor prospect cultivation and fundraising in support of the School and University priorities and initiatives;
- Overseeing the quality of the general education curriculum delivered by the school;
- Providing academic leadership and oversight of academic program reviews, to continually evaluate and improve program quality and to ensure congruence with the MU strategic plan as well as the standards prescribed by the Council on Social Work Education;
- Supporting scholarly and professional development of faculty;
- Facilitating faculty and staff recruitment, evaluation of faculty and staff, and making recommendations on hiring, tenure, promotion and reappointment;
- Supporting professional development of Dean's office staff and administrators;
- Interaction with the School of Social Work Deans Advisory Council and School of Social Work Advisory Committee;
- Collaborating with Marketing and Communications and Enrollment Management to develop advertising and marketing plans for academic programs, including print and electronic materials;
- Serving on the Provost's Academic Leadership Team;
- Respond to student grievances and complaints;
- Serving on committees and task forces as needed;
- Other related duties assigned by the Provost.

The position of Dean of the School of Social Work currently reports to the Provost and Senior Vice President for Academic Affairs and is a member of the Academic Leadership Team. This is a full-time, 12 month, in person appointment starting July 1, 2023. Salary will be commensurate with experience.

Special Instructions to Applicants

Applicants must upload a curriculum vitae, letter of interest/cover letter, the names of at least three professional references, a diversity statement, a statement/philosophy of scholarship that includes one sample of professional/scholarly work, and statement/philosophy in teaching via the Monmouth University online application system.

Please include in your cover letter how you see your leadership role as bridging various (i.e., micro/mezzo/macro) practices from a social justice human rights perspective.

Please include a diversity statement that outlines how your experience has given you an understanding of diversity, equity, and inclusion that has informed your Social Work practice, teaching, scholarship, and service.