

MONMOUTH UNIVERSITY
MARJORIE K. UNTERBERG
SCHOOL OF NURSING AND HEALTH STUDIES
Department of Nursing
MSN NURSING STUDENT HANDBOOK
2022 - 2023

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Dear Nursing Student:

Welcome to the Marjorie K. Unterberg School of Nursing and Health Studies at Monmouth University!

Our expert faculty team is here to provide you with an excellent, personalized, and transformational educational experience with strong support from our dedicated administrators and staff. We are excited to offer you immersive learning, scholarship, and service opportunities that will enrich your nursing studies.

The Department of Nursing MSN Student Handbook includes program specific information and resources to supplement the Monmouth University Undergraduate and Graduate Catalogs as well as the University Student Handbook. This handbook serves as a guide for your academic journey at Monmouth University. We ask that you familiarize yourself with its content and abide by the program, school, and university policies.

Please do not hesitate to contact your Academic Advisor, Track Coordinator, MSN Program Director, or the Chair for an appointment if you have any questions, feedback, or concerns. I am also available to assist you if needed.

Thank you for choosing Monmouth University! I wish you much success during your academic journey with us as we learn and grow together.

Sincerely,

A handwritten signature in black ink, appearing to read "Shannon N. Clifford". The signature is stylized and cursive.

Shannon N. Clifford

Associate Dean

Marjorie K. Unterberg School of Nursing and Health Studies

Email: sc Clifford@monmouth.edu

History of the School

- 1943- Monmouth Junior College offers pre-clinical training to nursing students in cooperation with the Monmouth Memorial School of Nursing (now Monmouth Medical Center) and the Ann May School of Nursing at Fitkin Memorial Hospital (now Jersey Shore University Medical Center).
- 1981- Monmouth College establishes upper division BSN program beginning with a faculty of three overseeing a cohort of 72 nursing students.
- 1985- RN to BSN program receives accreditation by the National League for Nursing (NLN).
- 1993- RN to BSN program reaccredited by NLN.
- 1995- The MSN program launched to meet the advanced education needs of experience nurses.
- 1998- Twenty students graduate from the first MSN class.
- 1998- The Department of Nursing becomes the Marjorie K. Unterberg School of Nursing and Health Studies. The school was named in honor of Marjorie K. Unterberg, a longtime advocate for nursing, namesake of the Unterberg Center for Nursing Excellence at Monmouth Medical Center, and former member of the Nursing Advisor Committee at Monmouth University.
- 2000- New Jersey Board of Nursing grants accreditation based on a site visit in October 1999.
- 2000- Monmouth University offers a Master's of Science in Nursing (MSN) with a concentration in forensic nursing and a post baccalaureate certificate in forensic nursing. Monmouth University becomes the first institution in New Jersey to offer the concentration.
- 2005- BSN and MSN programs reaccredited by CCNE.
- 2008- Health Studies major added to undergraduate curriculum of Marjorie K. Unterberg School of Nursing and Health Studies. Health Studies and Physical Education and HE/PE with an education endorsement followed a year later.
- 2009- Dr. Marilyn Lauria, founding Dean of the Marjorie K. Unterberg School of Nursing and Health Studies retires after a 28-year career at Monmouth University
- 2011- Doctor of Nursing Practice students begin classes under the leadership of Dean Janet Mahoney and inaugural Director of the DNP program Dr. Barbara Johnston.
- 2012- The School celebrates our 30th Anniversary (1981 – 2011).
- 2012- Commission on Collegiate Nursing Education accredits DNP program for the initial full five years.
- 2012- Pre-Licensure Bachelor of Science in Nursing degree started – class of 24.
- 2013- First class of seven DNP students graduate.
- 2014- Master of Science Physician Assistant started – class of 20. The ARC-PA granted Accreditation- Provisional status to the Monmouth University Physician Assistant Program (2013).

- 2015- Commission on Collegiate Nursing Education reaccredits the BSN, MSN, and Post Graduate APRN Certificate Programs for the full 10 years.
- 2017- Commission on Collegiate Nursing Education site visit for the DNP program. All four standards were met. Reaccreditation for the full 10 years.
- 2017- Physician Assistant graduated their 1st class with 19 students. 100% pass rate PANCE
- 2018- PL-BSN graduated their 1st class with 19 students. 18/19 students passed NCLEX on first attempt.
- 2018- Physician Assistant graduate their 2nd class with 25 students. 100% pass rate PANCE.
- 2019- 2018 New Jersey Board of Nursing grants accreditation for full 8 years.
- 2019- PL BSN graduated their 2nd class with 28 students.
- 2019- DNP graduated largest class of 14 students in May and 1 student in summer 2019.
- 2021- Occupational Therapy Program inaugural class started in the Fall of 2021.

NURSING RESOURCES

Nursing students at Monmouth University need to abide by the current policies and guidelines of the University and the Department of Nursing. Policies and guidelines that are presented in the MSN Nursing Student Handbook, Undergraduate and Graduate catalogs, and University Student Handbook may change with each academic year. It is the student's responsibility to review the Nursing Student Handbook. The document is located online under the heading "Student Resources."

The Student Nursing Handbook website location is noted in all nursing syllabi and presented to students the first day of class.

http://www.monmouth.edu/uploadedFiles/Content/School_of_Nursing_Health_Studies/studentresources/NursingStudentHandbook

The website for the Graduate catalogs, and the University Student Handbooks are listed below for your convenience:

<https://www.monmouth.edu/student-handbook/>

<https://catalog.monmouth.edu/graduate-catalog/>

The Baccalaureate degree program in nursing/Master's degree program in nursing/Doctor of Nursing Practice program and post-graduate APRN certificate programs at Monmouth University are accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>).

The address for the Commission on Collegiate Nursing Education is 655 K St., NW, Suite 750, Washington, DC 20001, 202-887-6791.



AMERICAN NURSES ASSOCIATION: CODE OF ETHICS FOR NURSES

The 9 Provisions: <https://www.nursingworld.org/coe-view-only>

American Nurses Association. *Code of Ethics for Nurses with Interpretive Statements*. Silver Springs MD: American Nurses Publishing. 2001.

MISSION STATEMENT OF MONMOUTH UNIVERSITY

Monmouth University is an independent, comprehensive institution of higher education committed to excellence and integrity in teaching, scholarship, and service. Through its offerings in liberal arts, science, and professional programs, Monmouth University educates and prepares students to realize their potential as leaders and to become engaged citizens in a diverse and increasingly interdependent world.

DEPARTMENT OF NURSING MISSION

The mission of The Department of Nursing of the Marjorie K. Unterberg School of Nursing and Health Studies is to provide high-quality baccalaureate and graduate education programs to a diverse student population for the development of potential nurse leaders. Graduates are committed to lifelong service to the nursing profession and prepared to enhance the quality of life for individuals, families, diverse groups, and the community in a global and increasingly interdependent society.

DEPARTMENT OF NURSING PHILOSOPHY

The Department of Nursing reflects in its philosophy the mission of Monmouth University: to provide a learning process and environment that enables baccalaureate and graduate students to realize their full potential and to enhance wellness and the quality of life for individuals, families, diverse groups, and the community in a global and increasingly interdependent society.

The faculty believes nursing is a learned profession with a unique body of knowledge. Nursing is not only a science arrived through scientific research but also an art that reflects the performance of skilled tasks and human interaction. Such breadth of professional knowledgeable can only be attained with the system of higher education.

Education for nursing is visionary and future-oriented yet sufficiently realistic to provide students with an opportunity to develop justifiable confidence in their intellectual and clinical proficiency in nursing. This preparation can occur only within an environment that allows for individual differences and fosters personal integration, healthy self-esteem, vital social awareness, enjoyment of leisure, and a sense of commitment to the attitudes and values of the nursing profession.

The Department of Nursing believes that the Monmouth University graduate programs in nursing prepare the graduate for advanced nursing practice and extend the values of autonomy, leadership, and professionalism that are stressed in the undergraduate nursing program to the nurse prepared at the graduate level. The function of the graduate is to promote, restore, and maintain health and/or allow for a peaceful, dignified death.

Professional nursing is an art and science that is concerned with human health and welfare. Nurses act individually and collaboratively by motivating persons to value health, promoting social change, and advocating for those in need.

GRADUATE PROGRAM

The graduate program in the Marjorie K. Unterberg School of Nursing and Health Studies builds upon baccalaureate competencies and provides a structure for the organization and synthesis of expanded and enhanced nursing knowledge for the selection of appropriate learning experiences to prepare the student for advanced nursing practice. This preparation enables the Master's prepared graduate to meet the demands of increased complexity of patient care and provide quality and safety for the consumer in all settings where nursing leadership is needed

The graduate program is composed of three major areas of study: 1) a graduate nursing core that provides the theoretical and research foundation necessary for advanced nursing practice, 2) a concentration that provides the student with the skills necessary to have a positive impact on health care, and 3) detailed study and practice in the selected area of specialization.

THE ESSENTIALS OF MASTER'S EDUCATION IN NURSING (AACN, 2011)

- I. Background for Practice from Sciences and Humanities
- II. Organizational and Systems Leadership
- III. Quality Improvement and Safety
- IV. Translating and Integrating Scholarship into Practice
- V. Informatics and Healthcare Technologies
- VI. Health Policy and Advocacy
- VII. Interprofessional Collaboration for Improving Patient and Population Health Outcomes
- VIII. Clinical Prevention and Population Health for Improving Health
- IX. Master's-Level Nursing Practice

GRADUATE PROGRAM OUTCOMES

The graduate program objectives are an intensification of the BSN objectives and call for a higher level of performance appropriate for advanced nursing practice. They are:

At the conclusion of the master's program, the graduate will be able to:

1. Synthesize knowledge from the graduate nursing core, concentration and specialty areas as a basis for advanced nursing practice. (Essentials I and IX)
2. Link theory, research, and clinical practice to promote, maintain and/or restore optimum health and wellness across the lifespan to diverse individuals, families, groups, and communities in a variety of settings. (Essentials IV and VIII)
3. Assume leadership roles, in their specialty, as appropriate for advanced nursing practice and as a member of the interdisciplinary care team. (Essentials II and VII)
4. Apply critical thinking strategies, advanced assessment, ethical decision making and advanced communication skills to develop, implement and evaluate interventions and/or management strategies that improve health outcomes. (Essentials VII and IX)
5. Contribute to improvements in the quality and safety of health care systems within the context of historical, political, and economic forces. (Essentials III and VI)

6. Integrate information technology in care management, collaboration, education, and decision- making. (Essential V)

GRADUATE STUDENT OUTCOMES

1. One hundred percent of graduating students demonstrate synthesis of knowledge from the graduate nursing core, concentration, and specialty areas as a basis for advanced nursing practice. (Essential I)
2. One hundred percent of graduating students link theory, research and clinical practice to promote, maintain and/or restore optimum health and wellness across the lifespan to diverse individuals, families, groups, and communities in a variety of settings. (Essential IV)
3. One hundred percent of graduating students assume leadership roles, in their specialty, as appropriate for advanced nursing practice and as a member of the interdisciplinary are team. (Essentials II and VII)
4. One hundred percent of graduating students apply critical thinking strategies, advanced assessment, ethical decision making and advanced communication skills to develop, implement and evaluate interventions and/or management strategies that improve health outcomes. (Essential VIII)
5. One hundred percent of graduating students contribute to improvements in the quality and safety of health care systems within the context of historical, political, and economic forces. (Essentials III and VI)
6. One hundred percent of graduating students integrate information technology in care management, collaboration, education, and decision-making. (Essential V)
7. One hundred percent of graduates will take the appropriate certification exam within one year (Essential IX)
8. Eighty percent of graduates who take the advanced practice certification in their specialty will pass the examination. (Essential IX)
9. Seventy-five percent of graduates from the MSN program will be employed as an advanced nursing practice (ANP) nurse within 12 months of graduation.

REQUIREMENTS

Masters of Science in Nursing Programs

Specializations in Adult-Gerontological Primary Care Nurse Practitioner, Family Psychiatric and Mental Health Nurse Practitioner, Family Nurse Practitioner, Forensic Nursing, Nursing Education, and School Nursing.

To be considered for admission, students must submit an application to Monmouth University along with a \$50 application fee, and provide the following:

- Possession of a BSN from an accredited program, with a minimum 3.0 GPA.
- A personal statement (one to two pages) outlining professional goals.
- Curriculum Vitae
- Two letters of recommendation
- One year of work experience as a registered professional nurse
 - APN Students: One year of work experience in the student's track before beginning specialty courses.
- A Baccalaureate-level course in health assessment
 - An appropriate continuing education course may be substituted at the Program Director's discretion
- A current New Jersey RN license
- Proof of current \$1,000,000/\$3,000,000 liability malpractice policy.

Post-masters Nursing Certificate Programs

Adult-Gerontological Primary Care Nurse Practitioner, Family Psychiatric and Mental Health Nurse Practitioner, Family Nurse Practitioner (Post-Master's)

- Possession of a MSN from an accredited program, with a minimum 3.0 GPA.
- A current New Jersey RN license
- One year of work experience as a registered professional nurse
 - APN Students: One year of work experience in the student's track before beginning specialty courses.
- Proof of current \$1,000,000 to \$3,000,000 liability and malpractice policy.
- A personal statement (one to two pages) outlining professional goals.
- Two letters of recommendation.
- CV indicating clinical experience.

Forensic Nursing; School Nursing; School Nursing (Non-Instructional)

- Possession of baccalaureate degree in Nursing with a minimum 3.0 GPA.
- A current RN license, a year of experience as a registered nurse.
- Proof of a current \$1,000,000 to \$3,000,000 liability and malpractice policy.

Bridge Program

The Bridge Program is designed for students who are registered nurses and have a non-nursing baccalaureate degree. Bridge students do not need to complete the entire BSN program before entering the MSN program. Upon completion of the Bridge courses, students may register for master's level courses and follow the sequence of scheduling as detailed in the MSN curriculum charts.

Required Courses:

- NU 312 Individual Health Assessment (3 credits)
- NU 413 Nursing of Young Families (3 credits)
- NU 414 Nursing of Communities (3 credits)

Professionalism

All students are expected to maintain membership in the A.N.A./N.J.S.N.A. and/or N.J.L.N. All students are expected to become active members of the Monmouth University Professional Nurses Association (MUPNA). Membership into MUPNA is automatic upon acceptance into the nursing program. See Appendix B for the M.U.P.N.A. Bylaws.

Graduate Nursing students are encouraged to join National Associations related to their practice specialization (i.e. Association of Nurse Executives, American Association of Nurse Practitioners, etc.).

Attendance

- Students should not plan to take vacations during the semester.
- Students are expected to attend all classes.

CURRICULUM CHARTS

M.S.N. Nursing – Adult Gerontological Primary Care Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/m-s-n-adult-and-gerontological-primary-care-nurse-practitioner-nu-adult-msn.pdf/>

Post-Master’s Certificate – Adult Gerontological Primary Care Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/adult-gerontological-primary-care-nurse-practitioner-nu-apn-a-pm-c.pdf/>

M.S.N. Nursing – Family Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/m-s-n-family-nurse-practitioner-track-nu-family-msn.pdf/>

Post-Master’s Certificate – Family Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/family-nurse-practitioner-nu-apn-f-pm-c.pdf/>

M.S.N. Nursing – Psychiatric and Mental Health Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/m-s-n-family-psychiatric-and-mental-health-nurse-practitioner-track-nu-psyc-msn.pdf/>

Post-Master’s Certificate – Psychiatric and Mental Health Nurse Practitioner

<https://www.monmouth.edu/registrar/documents/family-psychiatric-and-mental-health-nurse-practitioner-nu-psyc-pm-c.pdf/>

M.S.N. Nursing – Nursing Education

<https://www.monmouth.edu/registrar/documents/m-s-n-in-nursing-education-nu-ed-msn.pdf/>

M.S.N. Nursing – School Nursing for Certified School Nurses

<https://www.monmouth.edu/registrar/documents/m-s-n-school-nursing-certified-nu-sch-cert-msn.pdf/>

Nursing – School Nursing for Non-Certified School Nurses

<https://www.monmouth.edu/registrar/documents/m-s-n-school-nursing-track-non-certified-2.pdf/>

Graduate Endorsement – School Nursing

<https://www.monmouth.edu/registrar/documents/school-nursing-end-nu-gr-sc.pdf/>

Graduate Endorsement – School Nursing Non-Instructional

<https://www.monmouth.edu/registrar/documents/school-nursing-non-instructional-end-nu-gr-seni.pdf/>

M.S.N. Nursing – Forensics

<https://www.monmouth.edu/registrar/documents/m-s-n-forensic-nursing-track-nu-fo-msn.pdf/>

Graduate Certificate – Forensic Nursing

<https://www.monmouth.edu/registrar/documents/forensic-nursing-nu-fo-gr-c.pdf/>

Tentative Schedule of Courses*

<u>Course</u>	<u>Fall</u>	<u>Spring</u>	<u>Summer</u>
<u>NU 508</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 512</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 514</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 518</u>	<u>X</u>	<u>X</u>	
<u>NU 521</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 524</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 535</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>NU 543, 544P, 544S</u>	<u>X</u>		
<u>NU 562</u>		<u>X</u>	
<u>NU 564</u>	<u>X</u>		
<u>NU 566P, 566S</u>	<u>X</u>		
<u>NU 575</u>		<u>X</u>	
<u>NU 635, 635P</u>			<u>X</u>
<u>NU 576P, 576S</u>		<u>X</u>	
<u>NU 576</u>	<u>X</u>		
<u>NU 577</u>	<u>X</u>		
<u>NU 578P, 578S</u>		<u>X</u>	
<u>NU 541, 542P, 54S</u>		<u>X</u>	
<u>NU 585, 587P, 587S</u>	<u>X</u>		
<u>NU 586</u>		<u>X</u>	
<u>NU 631, 632P, 632S</u>	<u>X</u>		
<u>NU 633, 634P, 634S</u>		<u>X</u>	
<u>NU 669, 670P, 670S</u>		<u>X</u>	
<u>NU 671, 672P, 672S</u>	<u>X</u>	<u>X</u>	
<u>NU 673, 674P, 674S</u>		<u>X</u>	

Subject to change. For example, courses may not run if student enrollment is not sufficient

MONMOUTH UNIVERSITY SCHOOL OF NURSING COURSE DESCRIPTIONS GRADUATE

Academic Standing:

A grade of “B” or better in each Master of Science in Nursing course is required to satisfy the course work in the curriculum. The student who earns less than a ‘B’ in a course will be allowed to repeat that course only once. Two grades below a ‘B’ in any individual course or two grades below ‘B’; in different courses will be grounds for dismissal from the program. If a student is required to repeat a course for academic reasons, a formal request to repeat the course and continue in the program should be filed with the director of the program. If a student earns less than a ‘B’ in a repeated course, the student will be academically dismissed from the program. A student in a Master of Science in Nursing program is required to maintain a minimum cumulative average of 3.00 during the program and meet all other academic standards of Graduate Studies.

NU 508 Factors Affecting Health Care (3 credits)

Examine models and contexts for health promotion and disease prevention; examine the influence of culture on health beliefs and practices; ethical dilemmas. Investigate factors such as access to care, health and social policy, health care finance and economics, and legislative influences on health. Course Type(s): NU.EL, TPS

NU 512 Nursing Research for Advanced Nursing Practice (3 credits)

Critical appraisal of the role of nursing research and research methods of inquiry in the development of nursing theory and practice. Qualitative and quantitative research methods; research design; measurement theory and strategies; methods of data analysis; read, critique and write research reports; ethics, application of research techniques for outcomes evaluation and evidence-based practice.

NU 514 Data Management for Advanced Nursing Practice (3 credits)

Planning for and collection of outcome data; preparation of data for hypothesis testing; use of the SPSS statistical computer package for data management and analysis; selection and interpretation of appropriate parametric and nonparametric descriptive and inferential statistics for outcome evaluation. Quantitative and qualitative data analysis. Prerequisite: NU 512.

NU 518 Education and Motivation of Nursing Clients (3 credits)

Role of the nurse in fostering health promotion via education of clients, families, and professional colleagues. Essential factors for successful teaching and learning. Motivating the client to make behavioral changes to promote health and development. Development, presentation and evaluation of a formal teaching plan. Course Type(s): NU.EL

NU 521 Pathophysiology and Histology (3 credits)

Focuses on pathogenesis of selected diseases leading to alterations of body structure and functions across the lifespan. Emphasizes the laboratory identification of vertebrate tissue.

NU 524 Pharmacology for Advanced Nursing Practice (3 credits)

Historical perspective, legal regulations and standards, the Controlled Substances Act; pharmacokinetics; pharmacodynamics; choice and use of pharmacotherapeutics; nursing responsibilities in drug prescription; client education with respect to drug-desired effects, side effects, interactions, toxicity, dependence, and addiction. Prerequisite: NU 521

NU 535 Advanced Health Assessment (3 credits)

Theory and practice of health assessment skills, identification of deviations from the normal, and documentation of findings are refined. Advanced-level assessment includes the comprehensive history, physical and psychological variations of the client. The client is viewed holistically, incorporating cultural, nutritional, and developmental variations. Application of techniques is practiced in the college laboratory and with clients in outside agencies.

Students translate assessment data into differential diagnoses and interpret laboratory and diagnostic data.

Relationship of health assessment to the role and responsibilities of the nurse is examined. Prerequisite: NU 521

NU 536-OL Advanced Health Assessment (3 credits) (Forensic Students only)

Theory and practice of health assessment skills, identification of deviations from the normal and documentation of findings are refined. Advanced level assessment includes the comprehensive history, physical and psychological variations of the client across the lifespan. The client is viewed holistically, incorporating cultural, nutritional, and developmental variations. Application of techniques is practiced in the college laboratory and with clients in outside agencies. Students translate assessment data into differential diagnoses and interpret laboratory and diagnostic data. Relationship of health assessment to the role and responsibilities of the nurse is examined.

NU 541 Primary Care (3 credits)

Aspects of advanced health assessment, clinical reasoning, and diagnostic skills necessary to manage common stable, chronic, and episodic alterations in health. Various advanced nursing practice roles in health care, ethical and legal issues in clinical practice, application of research-based clinical outcomes, promotion and maintenance of health, disease prevention, and treatment modalities for individuals are explored. Content is presented in weekly clinical case studies related to common alterations in health. Factors influencing health care systems, patterns of human responses, cultural and epidemiological influences will be discussed in weekly clinical case studies. Performing assessments and screenings related to common alterations in health are also included in a weekly, faculty-supervised clinical practice. Prerequisites: NU 521, NU 524 and NU 535.

Corequisite: NU 542. Students who do not earn a "B" or better will be required to repeat both NU 541 and NU 542.

NU 542 Primary Care Laboratory (2 credits; 200 hours clinical)

This clinical course is designed to be taken with the lecture component of NU541. Aspects of advanced health assessment, clinical reasoning, and diagnostic skills necessary to manage common stable, chronic, and episodic alterations in health. Various advanced nursing practice roles in health care, ethical and legal issues in clinical practice, application of research-based clinical outcomes, promotion and maintenance of health, disease prevention and treatment modalities for individuals are explored. Content is presented in weekly clinical case studies related to common alterations in health. Factors influencing health care systems, patterns of human responses, and cultural and epidemiological influences will be discussed in weekly clinical case studies.

Performing assessments and screenings relating to common alterations in health are also included in a weekly, faculty-supervised clinical practice. Prerequisites: NU 521, NU 524 and NU 535. Requisite: NU 541. This is a pass/fail course. Students who do not "pass" will be required to repeat both NU 541 and NU 542.

NU 542S Primary Care Seminar (1 Credit)

Delivery of primary health care to adults and older adults with common health problems includes collection of subjective and objective data using the techniques of interview and physical examination; deriving differential and final diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance.

Establishment of collaborative role with other health care providers. Prerequisites: NU-521, NU-524, and NU-535. Corequisites: NU-541, NU-542S, and NU-542P.

NU 543 Diagnosis and Treatment of Psychopathology (3 credits)

Provides the basic foundations of clinical management of common psychiatric/mental health problems in adults. For students in Adult Psychiatric Mental Health APN track. Corequisite: NU 544 (Psychiatric Mental Health NP student must register for NU 544. Forensic student do not register for the clinical NU 544).

NU 544 Diagnosis and Treatment of Psychopathology Clinical Laboratory (1 credit; 75 hours clinical)

Provides the basic foundations of clinical management of common psychiatric/mental health problems in adults. The student will deliver mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; establishing a psychiatric diagnosis utilizing the DSMIV-TR classification system; and completing an initial psychiatric assessment and identifying psychopharmacologic interventions as appropriate. Establishment of collaborative role with other health care providers. Corequisite: NU 543. This is a pass/fail course.

NU 544S Diagnosis and Treatment of Psychopathology Seminar (1 credit)

This introductory clinical course will provide the basic foundations of clinical management of common psychiatric/mental health problems in adults. The student will deliver mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; establishing a psychiatric diagnosis utilizing the current Diagnostic and Statistical Manual classification system, completing an initial psychiatric assessment and identifying psychopharmacologic interventions as appropriate. Establishment of collaborative role with other healthcare providers.

NU 562 Tests and Measures (3 credits)

Considers evaluation methods related to norm-referenced and criterion-referenced evaluation methods in education. Students will investigate criteria used to develop reliable and valid evaluation measures. Current issues and research related to educational testing instruments, alternatives to standardized evaluation methods, and outcome measurement in education will be discussed. Students will explore measurement theory, and evaluate measures that are used to identify cognitive, affective and psychomotor domains as they relate to education.

NU 564 Curriculum Development and Instruction in Nursing Education (3 credits)

The primary focus of this course is the process of curriculum development in nursing. Factors influencing curriculum development, the process of curriculum development and evaluation methods are emphasized. Instruction and evaluation in didactic nursing courses and clinical experiences are addressed. Individuals completing this course will be prepared for the role of nurse educator in academic settings.

NU 566P Nurse Educator Practicum I (2 credits; 90 hours clinical)

This course provides an opportunity for the student to engage in planned clinical practice experiences, incorporating the concentration (Pathophysiology, Pharmacology and Advance Health Assessment) in a direct-care role within a clinical setting to strengthen their patient care delivery skills. The student will also function in the role of the novice academic nurse educator, applying teaching and learning principles in both the academic and clinical settings. Each practice experience is guided by a preceptor. Total practicum hours for this course is a minimum of 90 hours. This is a pass/fail course. Corequisite: NU 566S. Prerequisites: NU 521, NU 524 and NU 535.

NU 566S Nurse Educator Seminar I (1 credit)

Through discussion and sharing, students reflect on their direct care practicum experiences and how it will impact the role of the academic nurse educator. In addition, students discuss the role of the academic nurse educator and how the practicum experiences relate to the eight core competencies of the academic nurse educator outlined by the National League for Nursing. Corequisite: NU 566P. Prerequisites: NU 521, NU 524 and NU 535.

NU 567P Nurse Educator Seminar II (2 credits; 90 hours clinical)

This course provides additional opportunities for the student to function in the role of the novice academic nurse educator in diverse settings. Students continue to apply teaching and learning principles in both academic and clinical settings under the guidance of a preceptor during an additional 90 hours of practicum experiences. Through continued reflection and sharing, students refine their practice and explore the eight core competencies outlined by the National League for Nursing. This is a pass/fail course. Requires 90 practicum hours. Corequisite: NU 566S. Prerequisites: NU 521, NU 524, NU 535, NU 566P and NU 566S.

NU 567S Nurse Educator Seminar II (1 credit)

Through further discussion, and sharing, students refine their practice and identify the tasks associated with the eight core competencies of the academic nurse educator outlined by the National League for Nursing. Corequisite: NU567P. Prerequisites: NU 521, NU 524, NU 535, NU 566P and NU 566S.

NU 575 Issues in Forensic Nursing (3 credits)

Introduction to forensic nursing practice and the concepts, theories, and principles used in this advanced practice role. The use of the nursing process in forensic decision making for the management of individuals or populations are illustrated. The relationship between various socio-cultural factors, psychosocial issues, and ethical challenges are discussed in relationship to catastrophic injuries/illnesses and violent crimes. Comparison of the various roles in which forensic nursing can be applied are examined including the scopes and standards of nursing practice. Legal considerations in areas such as collection of forensic evidence and preservation, discovery, expert testimony are distinguished.

NU 576 Interpersonal Violence (3 credits)

Examines the various types and patterns of violence related to cultural values, beliefs, biases and societal issues, as well as the historical perspective of violence. Content includes: family, community, youth, and workplace violence, and child, domestic, elder and sexual abuse. Theories concerning gender violence, gangs, bias and hate crimes, and terrorism are challenged. Public health and health care issues related to violence, and primary, secondary, and tertiary level interventions for victims and offenders of violence are discussed. Individual responsibilities associated with identification and reporting violence are identified. Healthcare measures to identify and prevent violence are analyzed. Methods of treatment for victims and perpetrators of violence are evaluated. Students must earn a minimum of a B in the course

NU 577 Forensic Pathology (3 credits)

Designed to introduce students to concepts of forensic pathology with an emphasis on the recognition and interpretation of diseases and injuries in the human body that are the basis for medico-legal investigations. It presents an overview of the medico-legal investigative systems and the substance and mechanics of forensic pathology. The medical examiner, usually the pathologist, is primarily concerned with the investigation of violent, sudden, unexpected, and suspicious deaths. The medical examiner determines the cause and manner of death, identifies the deceased if unknown, determines the approximate time of injury and death, collects

evidence from the body, issues a death certificate, and documents these events through an official autopsy report. Prerequisites: NU-521, NU-524, and NU-535, all passed with a grade of B or higher.

NU 578P Forensic Nursing Practicum (2 credits; 120 hours clinical)

Students will work in an interdisciplinary team or with individuals in forensic arenas as they apply forensic theory and research in forensic nursing practice. Appropriate techniques for identifying, collecting and documenting pertinent data will be reinforced through clinical practice in a forensic arena. Under the supervision and guidance of a clinical preceptor, students will identify outcomes and plans of action for effective coordination and communication among professionals and clients as a means to learn appropriate techniques for the identification, prevention, and management of victims of crime and trauma. Students will develop expertise in the collection, preservation and documentation of evidence as identified in scopes and standards of forensic nursing practice. Individual experiences are arranged in conjunction with students' goals for practice. Students will attend a one-hour weekly seminar and a weekly eight-hour clinical practicum. Prerequisites: NU 521, NU 535, NU 543, NU 575, NU 576 and NU 577. Corequisite: NU 578S. This is a pass/fail course.

NU 578S Forensic Nursing Seminar (1 credits)

Explores forensic theory and research to forensic nursing practice. Forensic nurses practice as sexual assault examiners, educators, nurse coroners, death investigators, correctional nurses, life care planners, case managers, legal nurse consultants, Medicare set aside coordinators and clinical specialists in pediatrics and, gerontology. Issues addressing systematic analysis of pertinent data, and the physical/psychological issues related to forensic nursing and applying nursing science to public and legal proceedings will be discussed in seminar. Identification of outcomes and plans of action that provide effective coordination and communication in managing clients will be addressed. A scientific and conceptual knowledge of nursing, forensic and criminal justice will assist students to recognize appropriate techniques for the identification, prevention, and management of appropriate clients utilizing the scopes and standards of forensic nursing practice. The collaborative nature of forensic nursing practice as a component of multidisciplinary teams will be stressed. Individual experiences are arranged in conjunction with students' goals for practice. Students will attend a one hour weekly seminar and a weekly eight hour clinical practicum. Prerequisites: NU-521, NU-535, NU-543, NU-575, NU- 576, and NU-577. Corequisite: NU-578P.

NU 584 Curriculum and Instruction in Health Education (4 credits)

Examination of theoretical bases for health education including program development and implementation, educational strategies, behavioral objectives, learner characteristics, instructional assessment, and classroom management.

NU 585 School Nursing I (4 credits)

Examines and analyzes the role of the school nurse as health care provider, health educator, health counselor, child advocate in the school community, and interdisciplinary team member. Explores financial, legal and administrative issues as they relate to school nursing. Reviews normal growth and developmental patterns. Describes common health problems, special needs, and interventions appropriate for school nurses. Prerequisite: NU 521.

NU 586 School Nursing II (4 credits)

A continuation of the examination and analysis of the role of the school nurse as health-care provider, health educator, health counselor, and interdisciplinary team member. An expansion of the role of the nurse as child

advocate in the community and as public health nurse. Explores external and internal environmental influences that impact on the health of children. Prerequisite: NU 521.

NU 587P Practicum: School Nurse I (0-2 credits; 1 day per week)

Introduction to the clinical experience for the school nurse. The student has his/her clinical experience in the school nurse's office where he/she takes an active part in school health services, physical assessments, organization and administration of the school health program as outlined in NJAC 6A:9 Professional Licensure and Standards of the NJ Board of Education Standards. Prerequisite: NU 585. Corequisite: NU 587S. This is a pass/fail course.

NU 587S Seminar: School Nurse I (0-2 credits)

Discusses the school nurse's role as a health care provider, health counselor, administrator and member of the interdisciplinary school team. Students who are employed as school nurses should take this two credit seminar to fulfill the New Jersey Board of Education's requirement of a minimum six semester-hour credits in school nursing, including school health services, physical assessments, organization, and administration of the school health program. Prerequisite: NU 585. Corequisite: NU 587P. Prerequisite: NU 521.

NU 588P Practicum: School Nurse II (0-2 credits; 1 day per week)

A continuation of the clinical experience for the school nurse. The student functions in the role of the school nurse as a health educator. Prerequisite: NU 586, NU 587S and HE 584. Corequisite: NU 588S. This is a pass/fail course.

NU 588S Seminar School Nurse II (0-2 credits)

Discusses the school nurses' role as a health educator. Prerequisite: NU 586, NU 587S and HE 584. Corequisite: NU 588P. Prerequisite: NU 521.

NU 598 Special Topics in Nursing (3 credits)

Allows students to study a specific aspect of nursing. The subject matter varies from semester to semester and depends on the professor who teaches the course. Prerequisite: NU 521

NU 599 Independent Study in Nursing (1-4 credits)

Independent study (theory and/or practicum) in a specialized area of interest to the student. Weekly consultations with supervising faculty member. Prerequisite: NU 521.

NU 621 Advanced Practice Nursing I: Adult-Gerontology Primary Care (3 credits)

Detailed case study analysis of common health problems of adult and geriatric clients, including pathophysiology, epidemiology, strengths and weaknesses of assessment of data collection, diagnostic process, planning, intervention, and evaluation. Interview and perform physical examination techniques for collecting subjective and objective data in primary, acute and long-term care settings; deriving differential diagnoses; planning care for acute and chronic illness in culturally diverse populations utilizing community resources; using communication for health teaching and counseling and to motivate clients for positive health-maintenance will be explored. Expansion of traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidenced-based practice, personal knowledge, and ethics will be discussed. The course is process driven and will require extensive reading in the student's specialty area. Prerequisite: NU 521, NU 524, NU 535, NU 541 and NU 542. Corequisites: NU 622S and NU 622P. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in

programs requiring this course. Students who do not earn a “B” or better will be required to repeat both NU 621 and NU 622P Prerequisite: NU 521 and NU 524

NU 622P Advanced Practice Nursing Practicum I: Adult-Gerontology Primary Care (3 credits, 200 hours clinical)

Delivery of primary health care to adults and geriatric clients with common health problems including collection of subjective and objective data using the techniques of interview and physical examination; deriving differential diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance. Establishment of interdisciplinary practice with other health care providers. Corequisite: NU 621 and NU 622S. This is a pass/fail course. Students who do not “pass” will be required to repeat both NU 621 and NU 622P.

NU 622S Advanced Practice Nursing Seminar I: Adult-Gerontology Primary Care (1 credit)

Delivery of primary health care to adults and geriatric clients with common health problems including collection of subjective and objective data using the techniques of interview and physical examination; deriving differential diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance. Establishment of interdisciplinary practice with other health care providers. Corequisite: NU 621 and NU 622P. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in programs requiring this course. Prerequisite: NU 521.

NU 623 Advanced Practice Nursing II: Adult-Gerontology Primary Care (3 credits)

A continuation of NU 621. Detailed case study analysis of health problems including pathophysiology, epidemiology, strengths and weaknesses of assessment data collection, diagnostic process, planning, intervention and evaluation. Interview and physical examination techniques for collecting subjective and objective data in primary, acute and chronic illness in culturally diverse populations utilizing community resources; using communication for health teaching and counseling and to motivate clients for positive health-maintenance. Expansion of the traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidence-based practice, personal knowledge, and ethics. A process-driven course which will require extensive reading in the student’s specialty area.

Prerequisite: NU 621. Corequisites: NU 624S and NU 624P. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in programs requiring this course. Prerequisite: NU 521.

NU 624P Advanced Practice Nursing Practicum II: Adult-Gerontology Primary Care (3 credits, 200 hours clinical)

Delivery of primary health care to adult/gerontological and adolescent clients with common health problems including collection of subjective and objective data using the techniques of interview and physical examination; deriving nursing diagnoses; planning care for acute and chronic illness using community resources; communication for health teaching, counseling, and motivating clients for positive health maintenance. Establishment of interdisciplinary practice with other health care providers. Prerequisites: NU 621, NU 622S and NU 622P.

Corequisites: NU 623 and NU 624S. This is a pass/fail course. Students who do not “pass” will be required to repeat both NU 623 and NU 624P.

NU 624S Advanced Practice Nursing Seminar II: Adult-Gerontology Primary Care (1 credit)

Delivery of primary health care to adult/gerontological and adolescent clients with common health problems including collection of subjective and objective data using the techniques of interview and physical examination; deriving diagnoses; planning care for acute and chronic illness using community resources; use of communication for age-appropriate health teaching, counseling and motivating clients for positive health maintenance. Establishment of collaborative role with other health care providers. Prerequisites: NU 621, NU 622S and NU 622P. Corequisites: NU 623 and NU 624P. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in programs requiring this course. Prerequisite: NU 521.

NU 631 Advanced Practice Nursing I: Family (3 credits)

Detailed case study analysis of health problems, including pathophysiology, strengths and weaknesses of assessment of data collection, diagnostic process, planning, intervention, and evaluation. Interview and physical examination techniques for collecting subjective and objective data in the primary care setting; deriving nursing diagnoses; planning care for acute and chronic illness in culturally diverse populations utilizing community resources; use of communication for health teaching and counseling and to motivate clients for positive health maintenance would be explored. Expansion of traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidence-based practice, personal knowledge, and ethics will be discussed. A process-driven course which will require extensive reading in the student's specialty area. Prerequisite: NU 521, NU 524, NU 535, NU 541 and NU 542. Corequisites: NU 632S and NU 632P. Students who do not earn a "B" or better will be required to repeat both NU 631 and NU 632P

NU 632P Advanced Practice Nursing Practicum I: Family (3 credits, 200 hours clinical)

Delivery of primary health care to adults with common health problems, including collection of subjective and objective data using the techniques of interview and physical examination; deriving nursing diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance. Establishment of collaborative role with other health care providers. Corequisites: NU 631 and NU 632S. This is a pass/fail course. Students who do not "pass" will be required to repeat both NU 631 and NU 632P.

NU 632S Advanced Practice Nursing Seminar I: Family (1 credit)

Discuss the delivery of primary health care to adults with common health problems, including collection of subjective and objective data using the techniques of interview and physical examination; deriving nursing diagnosis; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance. Establishment of collaborative role with other health care providers. Corequisites: NU 631 and NU 632P. Prerequisite: NU 521.

NU 633 Advanced Practice Nursing II: Family (3 credits)

Detailed case study analysis of health problems including pathophysiology, epidemiology, strengths and weaknesses of assessment of data collection, diagnostic process, planning, intervention, and evaluation. Interview and physical examination techniques for collecting subjective and objective data in primary, acute and long term care settings; deriving nursing diagnoses; planning care for acute and chronic illness in culturally diverse populations utilizing community resources; using communication for health teaching and counseling

and to motivate clients for positive health- maintenance. Expansion of traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidence-based practice, personal knowledge, and ethics. A process- driven course which will require extensive reading in the student's specialty area. Prerequisite: NU 631. Corequisites: NU 634S and NU 634P.

Students who do not earn a "B" or better will be required to repeat both NU 633 and NU 634P. Prerequisite: NU 521.

NU 634P Advanced Practice Nursing Practicum II: Family (3 credits, 200 hours clinical)

A continuation of NU632. Delivery of health care to the child, pregnant couple, and adults with complex health problems including collection of subjective and objective data using the techniques of interview and physical examination; deriving nursing diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance.

Establishment of collaborative role with other health care providers. Prerequisites: NU 631, NU 632S and NU 632P. Corequisites: NU 633 and NU 634S. This is a pass/fail course. Students who do not pass will be required to repeat both NU 633 and NU 634P

NU 634S Advanced Practice Nursing Seminar II: Family (1 credit)

This course is a continuation of NU632. Discussion of delivery of health care to the child, pregnant couple, and adults with complex health problems that includes collection of subjective and objective data using the techniques of interview and physical examination; deriving nursing diagnoses; planning care for acute and chronic illness using community resources; use of communication for health teaching, counseling and motivating clients for positive health maintenance. Establishment of collaborative role with other health care providers. Prerequisites: NU 631, NU 632S and NU 632P. Corequisites: NU 633 and NU 634P. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in programs requiring this course. Prerequisite: NU 521.

NU 635 Advanced Practice Nursing Pediatrics (2 credits)

Detailed case study analysis of health problems including pathophysiology, epidemiology, strengths and weaknesses of assessment of data collection, diagnostic process, planning, intervention, and evaluation. Interview and physical examination techniques for collecting subjective and objective data in pediatric care, both acute and chronic illness in culturally diverse pediatric populations utilizing community resources; using communication for health teaching and counseling and to motivate clients for positive health maintenance. Expansion of traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidence-based practice, personal knowledge, and ethics. The course is process driven and will require extensive reading in the student's specialty area. Prerequisite: NU 535, NU 521, NU 524, NU 541 and NU 542. Corequisite: NU 635P. Students who do not earn a "B" or better will be required to repeat both NU 635 and NU 635P

NU 635P Advanced Practice Nursing Pediatric Practicum (1 credit; 100 hours clinical)

Deliver primary care to pediatric clients with common health problems including collection of subjective and objective data using the techniques of interview and physical examination; diagnose and plan care for acute and chronic illness in culturally diverse pediatric populations utilizing community resources; use communication skills for health teaching and counseling and to motivate pediatric clients and their families for positive health maintenance. Expand the traditional nursing role to the advanced practice nurse (APN) role through the incorporation of evidencebased practice, personal knowledge, and ethics. Establish collaborative relationships

with other health care providers for comprehensive care. Prerequisite: NU 542. Corequisite: NU 635. This is a pass/fail course. Students who do not pass will be required to repeat both NU 635 and NU 635P

NU 669 Psychiatric/Mental Health Nurse Practitioner Nursing I: Practice with Children and Adolescents (3 credits)

Examines psychological theories, assessment techniques and psychopharmacologic interventions for working directly with children, adolescents, and their caretakers. Emphasizes evidence-based interventions that address diverse groups of children or adolescents within their social contexts (e.g., peer group, school, family, neighborhood). Special attention will be given to issues of diversity as it relates to building therapeutic relationships and intervening with children, adolescents and their families. Treatment planning and specific methodologies for working therapeutically with children and adolescents will be evaluated. Students will be placed in clinical sites concurrently with this course (NU 670). Prerequisites: NU 521, NU 524, NU 535, NU 543 and NU 544. Corequisites: NU 670S and NU 670P. Prerequisite: NU 521.

NU 670P Psychiatric/Mental Health Nurse Practitioner Nursing I: Practice with Children and Adolescents Practicum (2 credits; 125 hours clinical)

Delivery of mental health care to children and adolescents with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnoses; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources; use of interventions including short-term problem-focused psychotherapy, group therapy and psychopharmacologic modalities. Establishment of collaborative role with other health care providers. Prerequisites: NU 521, NU 524, NU 535, NU 543 and NU 544. Corequisite: NU 669 and NU 670S. This is a pass/fail course.

NU 670S Psychiatric/Mental Health Nurse Practitioner Nursing I: Practice with Children and Adolescents Seminar (1 credit)

Delivery of mental health care to children and adolescents with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnoses; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources; use of interventions including short-term problem-focused psychotherapy, group therapy and psychopharmacologic modalities. Establishment of collaborative role with other health care providers. Prerequisites: NU 521, NU 524, NU 535, NU 543 and NU 544. Corequisite: NU 669 and NU 670P. Prerequisite: NU 521.

NU 671 Advanced Practice Psychiatric/Mental Health Nursing II (3 credits)

Focuses on advanced knowledge of psychiatric/mental health nursing. Assessment, treatment planning and therapeutic interventions with individuals, families and groups will be introduced. Offers various treatment models including the classic schools and current developments in individuals, families and groups. Each therapeutic modality will be presented using key concepts, an explanation of the therapeutic process and application of techniques. In view of the reliance on direct-practice experiences with individuals, families and groups, students will be placed in clinical sites concurrently with the courses NU 672P and NU 672S. Prerequisites: NU 521, NU 535, NU 543, and NU 544. Corequisites: NU 672P and NU 672S. Prerequisite: NU 521.

NU 672P Advanced Practice Psychiatric/Mental Health Practicum II (3 credits; 250 hours clinical)

Delivery of mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnoses; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources; use of interventions including short-term problemfocused psychotherapy, group therapy and psychopharmacologic modalities.

Establishment of collaborative role with other health care providers. Corequisites: NU 671 and NU 672S. This is a pass/fail course.

NU 672S Advanced Practice Psychiatric/Mental Health Nursing Seminar II (1 credit)

Delivery of mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnoses; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources; use of interventions including short-term problem-focused psychotherapy, group therapy and psychopharmacologic modalities. Establishment of collaborative role with other health care providers. Corequisites: NU 671 and NU 672P. Prerequisite: NU 521.

NU 673 Advanced Practice Psychiatric/Mental Health Nursing III (3 credits)

Builds upon the foundation course NU 671. As clinicians there is an ever-pressing need to interpret theory and engage in practice inclusively. Examines how clients' lives are affected by larger societal structures. This course will examine modalities and ways to intervene with clients with a true sensitivity and understanding of issues of race, culture, gender, religion and sexual orientation. Each therapeutic modality will be presented using key concepts, an explanation of the therapeutic process and application of techniques. In view of the reliance on direct-practice experiences with individuals, families and groups, students will be placed in clinical sites concurrently with this course (NU 674). Prerequisites: NU 521, NU 671, NU 672P, NU 672S. Corequisites: NU 674P and NU 674S.

NU 674P Advanced Practice Psychiatric/Mental Health Nursing Practicum III (3 credits; 250 hours clinical)

A continuation of NU 672P. Delivery of mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnosis; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources; use of interventions including short-term problem-focused psychotherapy, group therapy and psychopharmacologic modalities.

Establishment of collaborative role with other health care providers. Prerequisites: NU 671, NU 672S and NU 672P. Corequisites: NU 673 and NU 674S. This is a pass/fail course.

NU 674S Advanced Practice Psychiatric/Mental Health Nursing Seminar III (1 credits)

A continuation of NU 672S. Delivery of mental health care to adults with mental health problems including collection of subjective and objective data using the techniques of interview; deriving psychiatric diagnoses; deriving nursing diagnoses; planning care for acute and chronic mental health issues using community resources, use of interventions including short-term problem-focused psychotherapy, group therapy and psychopharmacologic modalities.

Establishment of collaborative role with other health care providers. Prerequisites: NU 671, NU 672S and NU 672P. Corequisites: NU 673 and NU 674P. Prerequisite: NU 521.

NU SANE (administrative course)

Provides basic theoretical and forensic principles to treat victims of sexual crimes by introducing standards of practice for the sexual assault nurse examiner (SANE) as outlined for SANE certification. Standards and principles of nursing practice will be applied to the practice of various areas of expertise held by SANE nurses. Forensic evaluation may include victims of all ages and ethnic and socioeconomic backgrounds within a framework of community and agency policies, procedures and protocols. Using the nursing process in the investigation of sexual assault and in the promotion and restoration of psychological, biological and social health of survivors of sexual assault or abuse will be introduced. History and physical examination, crisis

intervention, identifying and collecting evidence, treating, and counseling victims will be discussed.
Prerequisite: NU 521.

Nursing Administration:

The Department of Nursing in the Unterberg School of Nursing and Health Studies at Monmouth University has elected to shelve our MSN in Nursing Administration program effective by Fall 2021. We will continue to facilitate the progression and program completion for currently enrolled students. Effective Fall 2021, the School will not admit or transfer new students into this track.

BE 511 Microeconomics (1.5 credits)

Provides MBA students with principles-level knowledge of microeconomics. Students will learn economic theory to analyze markets, competitive and noncompetitive firm behavior, market structure, government regulation and global trade. Prerequisite: NU 521.

BE 512 Macroeconomics (1.5 credits)

Provides MBA students with principles-level knowledge of macroeconomics. Students will learn to determine the components and level of national income, applications to the problems of inflation, unemployment and economic stabilization. Students are introduced to the macroeconomic operation of a mixed economy such as the United States within the global economy. Topics include national income accounting, business cycles, inflation, unemployment, monetary and fiscal policies, national deficit and debt, exchange rates, balance of payments, balance of trade, global financial crises, and policy debates. Prerequisite: NU 521.

BA 514 Managerial Accounting (1.5 credits)

This foundation course will equip students with a basic knowledge and understanding of managerial accounting theories and practices for management use. Topics covered include cost classification, the basics of product costing (job and activity-based), decisions based on cost-volume-profit (CVP) analysis, budgeting and performance evaluation. Prerequisite: Bachelor's Degree. Students must earn a minimum of B in the course. Students who receive less than a B will be required to repeat the course. Students will be allowed to repeat the course no more than once. A second grade below a B will make students ineligible to continue in programs requiring this course. Prerequisite: NU 521.

BM 517 Introduction to Management (1.5 credits)

Designed to introduce MBA students to the basics of management and management practices. This course is intended for students who have not had sufficient academic or practical background in management. Prerequisite: NU 521.

BK 520 Foundations of Marketing Management (1.5 credits)

As a foundation course, this course provides MBA students with fundamental concepts in marketing management involving companies to satisfy their consumers' objectives through right goods and services based on understanding consumer characteristics and marketing system environments; introducing the marketing mix strategies based on thorough analysis of consumer and market environment, promote, distribute and price products and services to satisfy and organize buyers. Prerequisite: Admission to the MBA program. Prerequisite: NU 521.

BA 513 Financial Accounting (1.5 credits)

This foundational course will address the basics of financial accounting, including the accounting cycle, from the analysis and recording of transactions to the compilation of the four basic financial statements, and

introduce additional accounting procedures related to valuation of inventory and long term assets and other financial statement topics. Prerequisite: Bachelor's Degree. NU 661 Nursing Administration I (3 credits). Students are socialized into the middle-level management and administration roles by examination of the administrative process in a variety of health care organizations. Students are expected to assess, plan, develop, evaluate, and refine their effectiveness as managers and leaders of nursing and patient-care services. By synthesizing information from previous coursework, management theories, and relevant research, students will be able to apply themselves to the management/administration roles. Corequisites: NU 662P and NU 662S. Prerequisite: NU 521.

NU 662P Nursing Administration I Practicum (2 credits; 120 hours clinical)

Students observe and participate in the middle-level management/administrative process in a variety of health care organizations. For the required practicum, the student selects a nursing service compatible with the student's individual goals. Socialization into the middle management and administrative roles permit students to assess, plan, implement, and refine their skills as beginning practitioners as managers and leaders of nursing and patient-care services. Corequisites: NU 661 and NU 662S. This is a pass/fail course. Prerequisite: NU 521.

NU 662S Nursing Administration I Seminar (1 credit)

Students analyze the middle level-management/administrative process in a variety of health care organizations. Socialization into the middle management and administrative roles permit students to assess, plan, implement, and refine their skills as beginning practitioners as managers and leaders of nursing and patient care services. Corequisites: NU 661 and NU 662P. Prerequisite: NU 521.

NU 663 Nursing Administration II (3 credits)

Students are prepared to practice in the role of middle level/administration and nursing case manager. Students will build on the information obtained in Nursing Administration I. In addition, nurses will learn the role of the nursing case manager. Students learn how to provide quality health care along a continuum, decrease fragmentation of care across multiple settings, enhance the client's quality of life, and address issues concerning cost containment.

Communication and collaboration techniques are utilized to assess, plan, implement, coordinate, monitor and evaluate the options and services available to meet individual health needs. Prerequisites: NU 661, NU 662S and NU 662P Corequisite: NU 664S and NU 664P. Prerequisite: NU 521.

NU 664P Nursing Administration II Practicum (2 credits; 120 hours clinical)

Students observe and participate in the Human Resources and the nursing case management roles. Students build on the information obtained in Nursing Administration I. Students investigate the integration of the nursing administrator role and human resource elements and observe the relationship through direct observation of the HR staff and the Executive Team. Prerequisites: NU 661, NU 662S and NU 662P. Corequisites: NU 663 and NU 664S. This is a pass/fail course.

NU 664S Nursing Administration II Seminar (1 credit)

Students analyze the Human Resource role and the nursing case management role and their relationship to nursing administration. Students build on the information obtained in Nursing Administration Seminar I. Students assess, plan, implement their effectiveness as administrative level nursing personnel and delve into the knowledge required to comprehend the role of case management and human resources and their relation to nursing administration. Prerequisites: NU 661, NU 662S, and NU 622P. Corequisites: NU 663 and NU 664P. Prerequisite: NU 521.

NU 662S Nursing Administration I Seminar (1 credit)

Students analyze the middle level-management/administrative process in a variety of health care organizations. Socialization into the middle management and administrative roles permit students to assess, plan, implement, and refine their skills as beginning practitioners as managers and leaders of nursing and patient care services. Corequisites: NU 661 and NU 662P. Prerequisite: NU 521.

NU 663 Nursing Administration II (3 credits)

Students are prepared to practice in the role of middle level/administration and nursing case manager. Students will build on the information obtained in Nursing Administration I. In addition, nurses will learn the role of the nursing case manager. Students learn how to provide quality health care along a continuum, decrease fragmentation of care across multiple settings, enhance the client's quality of life, and address issues concerning cost containment.

Communication and collaboration techniques are utilized to assess, plan, implement, coordinate, monitor and evaluate the options and services available to meet individual health needs. Prerequisites: NU 661, NU 662S and NU 662P Corequisite: NU 664S and NU 664P. Prerequisite: NU 521.

NU 664P Nursing Administration II Practicum (2 credits; 120 hours clinical)

Students observe and participate in the Human Resources and the nursing case management roles. Students build on the information obtained in Nursing Administration I. Students investigate the integration of the nursing administrator role and human resource elements and observe the relationship through direct observation of the HR staff and the Executive Team. Prerequisites: NU 661, NU 662S and NU 662P. Corequisites: NU 663 and NU 664S. This is a pass/fail course

NU 664S Nursing Administration II Seminar (1 credit)

Students analyze the Human Resource role and the nursing case management role and their relationship to nursing administration. Students build on the information obtained in Nursing Administration Seminar I. Students assess, plan, implement their effectiveness as administrative level nursing personnel and delve into the knowledge required to comprehend the role of case management and human resources and their relation to nursing administration.

Prerequisites: NU 661, NU 662S, and NU 622P. Corequisites: NU 663 and NU 664P. Prerequisite

Expectations for Practice

Graduate students must complete the required clinical hours by the end of each semester or will not be permitted to progress to the next clinical class and/or practicum. A 14 weeks semester is followed. Please plan work and personal schedules accordingly to meet the required clinical hours in each track. All practicum hours must be completed within the frame of the course.

Any graduate student doing poorly in a clinical course will be advised of the deficiency by the Course Faculty. Failure to meet course competencies will result in a failing grade.

All graduate nursing tracks at Monmouth University have a required practicum. The practicum consists of time spent each week working with an experienced preceptor. Practicum experiences should be arranged to accommodate both the preceptor and student's schedules. All practicum hours must be completed and logged within the time frame of the course. A log of activities must be kept by the student electronically using Exxat. Logs are reviewed at set intervals by the faculty and submitted electronically in e-logs and e-Campus. Practicum may not be carried out in the same department or unit in which a student is employed. This is done to promote the educational experience of the student and to avoid conflicts of interest. There are various settings in which the practicum for clinical tracks may be arranged.

The student is responsible for finding their own clinical preceptors. The Coordinator of Clinical placements may assist students who are experiencing difficulties with finding preceptors. However, it is the students' responsibility to secure a preceptor. Once the student has identified their preceptor, they must submit the appropriate documentations to the Coordinator of Clinical Placements. The process is time sensitive. Students must adhere to all due dates for the submission of all paperwork. If all required paperwork is not submitted and approved at least two weeks prior to the start of the course, the student will be dropped from the course. Students who do not secure a clinical site must drop the corresponding didactic and clinical course. The Coordinator of Clinical Placements, updates both the faculty and the student on the status of the application.

Students should register for the course as soon as registration opens. Delayed registration may lead to insufficient time for processing required documentation for practicum experiences.

If for any reason a student who has registered for the clinical practicum drops the course, it is the responsibility of the student to immediately notify:

- APN Program Coordinator
- The clinical practicum preceptor
- The course faculty

Frequently Asked Questions about the Practicum Experience

Who can be a preceptor?

All preceptors must be approved by the MSN Program Director. The following is the Graduate Nursing Preceptor Criteria:

Nurse Practitioner Track

- Nurse preceptor for APN tracks – FNP or AGNP practitioner, pediatric nurse practitioner, women’s health nurse practitioner, or certified nurse midwife currently nationally certified with at least one year of experience. Master’s degree in nursing required.
- Physician preceptor – Board certified or eligible in area of practice with at least one year of experience.

Psychiatric Mental Health Nurse Practitioner Track

- Preceptor must be credentialed Psych APN or a Psychiatrist and they must prescribe medications- no social worker or psychologist.
- Physician preceptor – Board certified eligible in area of practice with at least one year of experience.

Nurse Educator

- Nurse educator with at least one year of experience as a nurse educator. Master’s degree in nursing required.

Nurse Administrator

- Nurse administrator with a graduate degree in nursing (or equivalent), national certification preferred, with at least one year of experience as a nurse administrator/manager.

School Nurse Track

- Certified School Nurse with at least one year of experience as a school nurse. Master’s degree preferred.

Forensic Nurse Track

- Forensic nurse or other appropriate professional with at least one year of experience in a forensic specialization role. Master’s degree preferred.

The responsibilities of the preceptor are as follows:

- Be familiar with the clinical objectives for the experience as found in the syllabus.
- Discuss experiences and the student’s progress with both the student and instructor/clinical supervisor at regular intervals during the semester with documentation.
- Provide a written evaluation for the student at mid-semester and final evaluation periods.
- Note days and hours of availability mutually convenient for preceptor and student.

Students are expected to spend the designated time with the preceptor. Allocated expectations for weekly practicum hours are identified in each course syllabus.

How many hours do I need to complete?

Family APN Clinical Hour Requirements: Total required hours = 700

In order to graduate and sit for the certification exam, the focus of your practicum hours must be in a primary care clinical site and all required practicum hours must be satisfactorily completed.

Primary Care Lab (NU 542) – 200 required primary care hours

APN I (NU 632P) - 200 required primary care practicum hours

APNII (NU 634P) - 200 required primary care practicum hours

Specialty hours - any clinical other than primary care (i.e. ED, urgent care, cardiology, endocrinology etc.) MUST be preapproved by the course faculty before any arrangements can be made and are limited to 100 hours total.

Women's Health: A minimum of 50 hours to women's health must be completed. Hours may be completed in a Family Practice, Urgent Care, or an OB/GYB practice. Clinical practice experience can be derived from performing:

- Annual GYN Examinations
- Breast Health
- Sexually Transmitted Infection Clinics/Visits
- Menopause
- Family Planning

Pediatric Clinical Practicum (NU 635P) - 100 clinical hours

Practicum must be in a non-specialty Pediatric practice where both well and sick children will be seen. Specialty hours are limited to 25 and must be approved by the course faculty.

Adult Gerontology Primary Care APN clinical requirements = 600 hours

In order to graduate and sit for the certification exam, the focus of your practicum hours must be in a primary care clinical site and all required practicum hours must be completed.

Primary Care Lab (NU 542) – 200 required primary care hours

APN I (NU 622P) – 200 required primary care practicum hours APN II (NU 624P) – 200 required primary care practicum hours

Women's Health: A minimum of 50 hours to women's health must be completed. Hours may be completed in a Family Practice, Urgent Care, or an OB/GYB practice. Clinical practice experience can be derived from performing:

- Annual GYN Examinations
- Breast Health
- Sexually Transmitted Infection Clinics/Visits
- Menopause
- Family Planning

All specialty hours – any clinical other than primary care (i.e. ED, Urgent Care, Cardiology, Endocrinology, etc.). Must be preapproved by course faculty before any arrangements can be made and are limited to 100 hours total.

Psychiatric/Mental Health APN: a minimum of 600 hours must be completed.

- NU 544 – 100 hours – students do admission procedures to psych treatment and begin medication management.
- NU 670 – 100 hours – experience with children and adolescents.
- NU 672P – 200 hours – experience with adults/geri- increased med management/ possible addiction experience.
- NU 674P – 200 hours – experience with adults

Nurse Educator: 90 hours over the course of the semester.

Nursing Administration: 112 hours per semester

School Nursing: The equivalent of one (1) day per week in the school system.

Forensic Nursing: 112 hours per semester.

Do I need a Name Tag?

Yes, you need to identify yourself. Follow the appropriate dress code for the facility.

CLINICAL EXPERIENCE REQUIREMENT INFORMATION

Collected and Managed by Exxat

University Health Requirements can be found at: <https://www.monmouth.edu/health-services/health-requirements/>

- **Immunity Titers:**
 - Mumps, Measles, Rubella
 - Varicella
 - Hepatitis B
 - *Non-immune titers, current booster(s) required*
- **Flu Vaccine**
 - Annual, seasonal flu vaccine is required
 - Students who decline the vaccine must submit a letter
 - **NOTE: Some agencies will not accept students without a flu vaccine.**
- **COVID Immunizations:**
 - Age 49 and younger: Primary Series plus one booster
 - Over age 50: Primary series plus two boosters
- **TB test** results MUST be less than a year before starting clinical.
 - 2-Step PPD, 1-3 weeks apart OR Quantiferon Gold

- ANNUAL TB UPDATE REQUIRED, 1-Step Mantoux OR Quantiferon Gold
- **Urine drug screening (10 drug panel)**
 - Hackensack Meridian & Robert Wood Johnson Facilities and practices within one year.
- **FIT Testing**
 - As per clinical agency requirements.
- **Physical Examination**
 - Must be completed less than one year from the start of any clinical rotation.
- **Background check** (Completed by EXXAT)
- **Current copy of all NJ Nursing License of Board of Nursing Verification**
- **Current copy of Malpractice Insurance**
 - Malpractice insurance is required for all clinical tracks (minimum required coverage 1M/3M).
 - NP track students (FNP, Adult-Gero and Psych) must carry STUDENT NURSE PRACTITIONER MALPRACTICE. Post Master's and DNP students who are NPs must carry NP MALPRACTICE and are not eligible for NP student coverage. All other tracks must have RN MALPRACTICE. All nursing students must carry student nurse malpractice insurance or nursing malpractice insurance specific to their track. Policy limit: \$1,000,000/\$3,000,000
- **Current Physical Examination**
 - **Must completed less than a year before starting clinical.**
- **Flu Vaccine** – Annual seasonal flu vaccine is required. Date of most recent Flu Vaccine If you are declining flu vaccine, declination letter required.
 - **NOTE: Some agencies will not accept students without a flu vaccine**
- **Current copy of AHA Healthcare Provider Basic Life Support**
 - Healthcare Provider BLS or ACLS Card

Each student may be required to submit additional documentation such as a signed Confidentiality Agreement, proof of COVID immunization, and/or drug test results with the collaborating organization prior to the practicum. A copy of this agreement will be kept in the student's file. Additionally, a criminal background check must be completed and documented prior to entering clinical practicum for students who will be in physical contact with individuals in clinical settings.

*Clearance requirements are subject to change.

ANNUAL CLEARANCE REMINDER - All clearance requirements must be compliant within Exxat to assure clinical placement. You will be asked to resubmit documents that become outdated. Failure to submit the documents in a timely manner will delay your progression. Students who have outdated documents will **NOT** be able to move forward to the next practicum course. Students are responsible for uploading updated copies **ANNUALLY** of TB screening and flu vaccine; and copies, **AS RENEWED**, including malpractice insurance, nursing license registration and BLS or ACLS

*******Clinical placement will not be initiated until ALL clinical requirements are received and verified.**

Clinical sites may require additional information, *HIPAA* training, institution specific orientation, etc..., in which you will be notified by the institution. Failure to perform or provide this information in a timely manner will delay your progression. Students who have outdated documents will **NOT** be able to move forward to the next practicum course.

Deadlines for Requirements: 8 weeks prior to the start of the semester

Submission of Clinical Requirements

All students will receive an invitation to join [Exaat](#). An instructional video is available on their? website. All materials must be uploaded to the platform for review.

Do I need to keep records for the practicum experience?

Yes, you need to keep records of your practicum experience electronically. For example: note the date, time, hours spent with preceptor, type of experience or procedure, number of patients (if applicable), etc. A copy of students' practicum hours will be kept in their electronic folder housed in Exxat. It is students' responsibility to keep accurate records of their clinical experience.

Important Information for Clinical Placement NP Students

As you journey in this next stage of your educational experience you will need to research a clinical site. All requests, must be uploaded to Exxat under "Wishlist". Be sure include the following information:

- Full Name and Degree
- Office Address, telephone number, email, and office contact
- License
- National Certification (APN Preceptors only)
- CV

The field is very competitive as schools from around NJ, NY and PA allow students to do their clinical hours in this geographic area. As we move closer to the beginning of each semester, be sure that your preceptor and clinical site are confirmed. Please discuss with your advisor the required clinical hours. All ANP/FNP, Nursing Administration, Nurse Education, Psych APN, School Nurse students are clinically placed in New Jersey only.

Students who do not meet the deadline for submission of clinical placement requests to the Wishlist may be dropped from the course. We cannot guaranteed completion of the placement process if all paperwork is not submitted by the deadline.

School Nurse Endorsements and MSN

It is important to note some school districts may have entry requirements that differ significantly from University requirements. It is also important to note that in order to obtain your endorsement in School Nursing from the New Jersey Department of Education, you may be required to submit additional information. Some school districts restrict placement opportunities and will not consider an applicant that does not meet their standard for background checks, fingerprinting, health clearances, or drug screening. The School Nurse Program Coordinator will provide, where requested and to the extent possible, information regarding School Nurse Practicum requirements beyond the University standard.

EMPLOYER AND UNIT:

Please Note: in compliance with Monmouth University's Conflict of Interest Policy, students are not permitted to complete any clinical hours at their place of employment.

IMPORTANT

- Students **CANNOT** change their preceptor or site without approval from the Program Director.
- *Students may have no more than two preceptors in any given semester.*
- **Students who do not have an approved preceptor and fully executed contract with the practicum site will be withdrawn for the course and its co requisite to the start of the semester.**
- Students are expected to begin practicum hours the first week of the semester and to conclude the total required hours by the last day of the semester or the student will fail the course.
- Students are expected to attend clinical every week. Students may not frontload or backload hours
- Students who have not successfully completed prior course work cannot progress in the program.
- Students who do not complete all required hours will receive a failing grade in the course and will not be able to progress in the program.
- Students who do not complete all of their clinical hours may petition the faculty for an incomplete grade.

Policies and General Information

MONMOUTH UNIVERSITY STUDENT EMAIL:

Students are expected to check their student emails frequently as email is the primary method of communication.

To access Monmouth University email, the library's research databases, and computers in campus labs, students must use a "username" and "password."

Your username is your student ID. For example, s0123456.

New students or students needing to retrieve their password, please call 732-923-4600 and follow the prompts to log in to get your password

Accessing your Hawkmail@Live Email System:

1. Browse to <http://office.monmouth.edu>.
2. Enter your Monmouth University email address in the User name field.
3. Enter your email password in the password field.
4. Click Sign In.

Guidelines for Standard Precautions

Based on the assumption that all persons be considered infectious for HIV and other blood-borne diseases, the Centers for Disease Control (CDC) recommends that gloves and other appropriate PPE be worn when in contact with all blood and body fluids. In addition, the CDC recommends that other specific isolation procedures appropriate to the situation be observed. Use of standard precautions will be addressed in all clinical nursing courses.

<https://www.cdc.gov/niosh/topics/bbp/universal.html>

Attendance Policy

Instructors will establish and make known to each class their policy regarding class attendance and participation.

Students who are absent for a scheduled exam must discuss this with the instructor as soon as possible. Makeup exams will be provided at the discretion of the individual instructor. Students are asked to avoid requesting permission to take exams at other than scheduled times, for personal convenience. Due to the nature of the clinical experience, students are expected to attend all practicum experiences. Absence from a clinical experience will be excused only in the case of serious illness or other serious matters. Clinical instructors must be notified promptly.

Leave of Absence Policy

A graduate or undergraduate student who intends to be away from the University for a full semester must file a Leave-of-Absence e-Form in order to maintain the catalog of record in effect when he/she began the program. This protects the student from having to fulfill additional courses due to changes in the curriculum initiated after the student began the program. The form must be processed by the conclusion of the drop/add period. Undergraduate programs of study must be completed within eight calendar years, while graduate programs must be completed within five calendar years.

Transfer Credits and Waiver - Graduate

Students can transfer credits from another University if the credits were not used for another degree. Students complete an eform to request credits be applied to their current program of study. <https://catalog.monmouth.edu/graduate-catalog/graduate-admission/credit-transfer/>

Credit by Exam

There may be some occasions when a student can earn credit by examination. First, students will need to talk to their advisor and Chair, and complete the Credit by Exam form. The student must submit the form to the bursar. The student pays for 1/3 of the number of course credits. After payment is made, the student takes the exam, the faculty signs the form, the form goes to the Registrar's Office.

Equal Opportunity Policy

Equal Opportunity, Harassment, and Nondiscrimination Statement

Monmouth University supports equal opportunity in every phase of our operation including recruitment, admission, educational programs, and employment practices of recruitment, hiring, promotion, reclassification, transfer, compensation, benefits, termination, layoff, and return from layoff, social and recreational programs and any other aspects of education or employment. The University does not discriminate on the basis of race, color, creed, ancestry, national origin, nationality, sex (including pregnancy and sexual harassment), affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, marital status as an individual with a mental or physical disability, including AIDS and HIV-related illnesses or any other protected category under applicable local, state, or federal law. The University also complies with all major federal and state laws and executive orders requiring equal employment opportunity and/or affirmative action.

Monmouth University affirms the right of its faculty, staff, and students to work and learn in an environment free from discrimination and harassment, including sexual harassment, and has developed procedures to be used to resolve discrimination or sexual harassment complaints. A copy of the University-wide policy on discrimination and harassment, including sexual harassment, which describes the procedures for resolving such complaints, may be obtained from the Director of the Office of Equity and

Diversity located at: 400 Cedar Avenue, Great Hall, Room 304, West Long Branch, NJ 07764, Phone: (732) 571-7577, Fax: (732) 263-5140.

Additionally, inquiries may be made externally to: Office of Civil Rights (OCR), U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-1100. Customer Service Hotline Phone: (800) 421-3481, Fax (202) 453-6012, TDD: (877) 521-2172, by E-mail or on their Web site.

Equal Employment Opportunity Commission (EEOC) Web site.
<https://catalog.monmouth.edu/undergraduate-catalog/responsibility-policies-university/>
<https://catalog.monmouth.edu/graduate-catalog/>

Grading Policy

All students are expected to conform to the School Standards of Professional Behavior included in this handbook. A student who fails to meet the Standards of Professional Behavior may fail a course despite grades earned on exams, papers, etc. The faculty of the School of Nursing and Health Studies at Monmouth University reserves the right to dismiss a student from the program regardless of cumulative grade point index if, in the opinion of the faculty, the student fails to meet acceptable professional standards of behavior.

Course evaluations (grades) for each semester will be based on the objectives stated in the methods of evaluation documented in each course syllabus.

Grading Standards

Graduate

A	95-100	Exceptional performance
A-	90-94	
B+	87-89	Strong performance
B	83-86	
B-	80-82	Poor performance
C+	77-79	
C	73-76	
C-	70-72	
F	Less than 70	

All graduate courses must be completed with a grade of B or better. A student who earns less than a B will be required to repeat the course. Students will be allowed to repeat each course no more than one time. A second grade below a B means the student cannot continue in that program. All practicum courses are pass/fail.

Permission to Take Course at Another Institution

Students who are accepted into the Graduate Program at Monmouth University are expected to complete all remaining course work at Monmouth University. They may not take courses elsewhere for transfer credit without specific PRIOR approval by the graduate Program Director, Chair, and the Dean of the graduate school. Students will need to complete an e-form.

Student Advisement

In order to facilitate student progress through the graduate programs, every student has a nursing faculty member who acts as his/her advisor. Students are expected to meet with their advisors at least once each semester. In addition, students are urged to meet with their advisors, and/or the Program Coordinator or Program Director during non-registration periods whenever necessary. This is especially important for students who have questions about the transfer of credits or who have a limited time frame to complete the program. Faculty office hours are posted and announced in class. Appointments may be arranged at other times when necessary. Students are urged to review information posted on the School bulletin boards located outside of the school offices and classrooms-for ongoing information. In addition, students are urged to check the School of Nursing and Health Studies website at <https://www.monmouth.edu/school-of-nursing-health/>

Students should bring a copy of their academic audit obtained from web advisor with them when meeting with their advisor.

Filing an Application for Graduation Form (Degree Audit)

Filing this form with the Office of Registration and Records will provide the student with an official audit of his/her status with respect to graduation. It provides confirmation of all courses completed toward the degree, either by transfer or taken at Monmouth. The required fee needs to be paid only once, so it is to the student's advantage to file prior to the student's last year, especially in cases where the transfer of credit is in doubt. Students can review their academic audits at any time by using their WEBadvisor account. To do this, steps are as follows:

1. Go to www.monmouth.edu
2. Click on "Academics"
3. Click on "Web Advisor" and then on "WEBstudent"
4. Look Under the Heading Registration Tools until you find Academic Audit. Click on Academic Audit
5. Follow instructions for entering User ID and Password

Graduation

Only students who have met all requirements for graduation will be able to participate in Commencement. must be completed and submitted to the Registrar's office.

Requirements for Written Work

Students are expected to keep a duplicate copy of all work submitted. Papers and other written work are expected to be of scholarly quality. Papers often constitute a major portion of the students' course grade and should reflect appropriate learning. This encompasses content, style, format, grammar, spelling, and punctuation. All papers must be typed. APA format is required for all papers. Students are strongly encouraged to access Writing Services. The Writing Services is free of charge: <https://www.monmouth.edu/writing-services/>

Informal Grievance Process

The informal process for students who are having problems or concerns is that they should first speak with the faculty involved in hopes of resolving the problem at the level at which it is initiated. If the problem persists, students may contact the Program Director? Department Chair in writing stating the reason for the complaint. A student may appeal to the Dean to the School in writing if not satisfied with the decision.

Student Complaints about Grades

A student who wishes to file a complaint about a course grade should attempt first to resolve the matter through a discussion with the faculty member who taught the course in question. If the faculty member is unable to resolve the matter, the student may contact the Chair in writing, stating the basis of the complaint. Such complaints should be sent to the appropriate department coordinator or director within six weeks following the receipt of final grades. A student who is not satisfied with the decision of the Chair may appeal the decision in writing to the Dean of the school housing the course. The decision of the academic Dean is final.

Academic Amnesty Policy

See the Graduate Catalog for detailed information.

Library Facilities

Students are expected to familiarize themselves with the holdings of the Monmouth University Library as well as how to utilize the Library's resources to best advantage. Explore the Monmouth University Library Site <http://library.monmouth.edu>.

Lambda Delta Chapter of Sigma Theta Tau

Lambda Delta is the Monmouth University chapter of the nursing honor society, Sigma Theta Tau International.

If not already a member, Graduate students (MSN, DNP) who have completed one quarter of their graduate courses and have a 3.5 or higher grade point average are eligible to apply.

Nursing Scholarships

Nursing scholarships are available based on merit and/or need. Graduate students are eligible to apply for scholarships if they carry a minimum of 3 credits per semester and maintain a 3.0 or better GPA. Graduate assistantships applications are also available.

Graduate Scholars Program

The Graduate Scholars Program is designed to encourage baccalaureate graduates from Monmouth University as well as from other colleges or universities to continue for a master's degree at Monmouth University. A minimum GPA of 3.0 is required. The dollar value of the scholarship increases as a function of the GPA. Students need to take 6 credits per semester. Awards to doctoral students are based on Master's Degree GPA starting at 3.5 and number of credits taken each semester.

STANDARDS OF PROFESSIONAL BEHAVIOR FOR MONMOUTH UNIVERSITY

NURSING MAJORS

I. Demonstrates responsible behavior

- 1.1 Shows punctuality in classroom, clinical assignments, appointments, and conferences.
- 1.2 Practices good health habits.
- 1.3 Dresses and grooms appropriately for professional practice.
- 1.4 Implements principles which maintain a safe environment for clients.
- 1.5 Meets professional goals as well as personal needs.
- 1.6 Takes responsibility for own learning.
- 1.7 Seeks out new learning situations within and beyond assignments.

II. Recognizes his/her own abilities and limitations

- 2.1 Asks for assistance when necessary.
- 2.2 Consults with appropriate resources.
- 2.3 Accepts criticism.
- 2.4 Uses criticism constructively.
- 2.5 Acknowledges mistakes.
- 2.6 Accepts supervision.

III. Shows sensitivity to human needs

- 3.1 Accepts individual differences (opinions, culture, personality, etc.).
- 3.2 Acts with a positive regard for individuals.
- 3.3 Listens attentively.
- 3.4 Responds within context of discussion.
- 3.5 Works cooperatively with other persons.
- 3.6 Demonstrates tact with other persons.
- 3.7 Practices assertiveness when appropriate.

II. Demonstrates self-awareness

- 4.1 Identifies the effect of his/her behavior on the environment.
- 4.2 Evaluates the effect of his/her behavior on the environment and constructively modifies behavior.
- 4.3 Identifies the effect of the environment on his/her behavior.
- 4.4 Evaluates the effect of the environment on his/her behavior.

III. Promotes professional standards of behavior (ethics)

- 5.1 Demonstrates honesty.
- 5.2 Maintains confidentiality.
- 5.3 Promotes ethical behavior for self and others.
- 5.4 Fosters ethical practice in others.
- 5.5 Demonstrates accountability to his/her client.
- 5.6 Assists client in making informed health care choices.

PLAGIARISM STATEMENT

Nursing ACADEMIC INTEGRITY

In order to provide a learning process and academic environment that permits students to pursue their educational goals, you are expected to exhibit honesty in this and every class in which you enroll at Monmouth University. Academic dishonesty includes cheating and plagiarism.

Cheating:

1. Submitting, without prior faculty permission, any work that has been submitted in identical or similar form in fulfillment of any other academic requirement at any institution.
2. Copying from someone's test.
3. Submitting material for academic evaluation that has been prepared by another individual or by a commercial agency.
4. Unauthorized collaboration with others on assignments, quizzes and examinations in Traditional, Hybrid and/or On-Line courses.

Plagiarism:

Submitting written material without proper acknowledgement of the source, deliberate attribution to or citation of a fictitious source, or submitting data which have been willfully altered or contrived.

Students cheating, plagiarizing and/or involved in unauthorized collaboration on any assignment, paper or examination will receive a grade of 'F,' with no opportunity to resubmit for partial credit. As per the Academic Dishonesty policy in the Nursing Student Handbook, nursing students may face additional sanctions, up to and including dismissal from the program and the university. Students should refer to the Student Handbook for guidance related to academic honesty and other relevant policies.

Go to Monmouth University Library website, click on "Get Help", and review the tutorial on plagiarism, <http://library.monmouth.edu/main/content/tutorials>.

Academic Honesty

Monmouth University encourages its students to grow intellectually as well as to become responsible citizens in our complex society. To develop their skills and talents, students are asked to conduct research, perform experiments, write papers, work individually, and cooperate in group activities. Academic dishonesty subverts the University's mission and undermines the student's intellectual growth. Dishonesty in such academic practices as assignments, examinations, or other academic work cannot be condoned. A student who submits work that is not original violates the purpose of Monmouth University and may forfeit his/her right and opportunity to continue at the University.

The University has an obligation as an educational institution to be certain that each student's work is his/her own. Note that Monmouth University faculty members have access to Turnitin, a Web-based plagiarism-detection resource that compares the text of student papers to an extensive electronic database. This database includes current and archived Internet resources, periodicals, journals and other publications, and past student papers from Monmouth and other educational institutions. All student assignments may be subject to submission for textual similarity review to Turnitin for the detection of plagiarism. All submitted papers may

be included as source documents in the Turnitin reference database (solely for the purpose of detecting plagiarism of such papers). Faculty are expected to inform students in advance about which assignments will be checked for originality using Turnitin. Use of the Turnitin service is subject to the Usage Policy posted on the Turnitin site.

<https://catalog.monmouth.edu/graduate-catalog/university/academic-honesty/>

APA Format:

Go to the Monmouth University Library website, click on “Get Help”, and review the tutorial on citations, OWL: Purdue Online Writing Lab, <http://library.monmouth.edu/main/content/citation>.

MONMOUTH UNIVERSITY PROFESSIONAL NURSES ASSOCIATION
MUPNA - BYLAWS

Article I. Name and Purpose

Section 1: The name of this organization shall be Monmouth University Professional Nurses Association, herein after referred to as MUPNA. This organization was previously known as Monmouth University Student Nurses Association.

Section 2: The purpose of the MUPNA is:

- to assume responsibility for contributing to nursing education in order to provide for the highest quality of healthcare
- to contribute to the overall development of its membership through its many functions
- to aid in the development of the whole person, his/her professional role and his/her responsibility for health care of people in all walks of life
- to provide programs representative of fundamental and current professional interests and concerns, such programs being designed to aid in personal development, responsibility and accountability
- to promote awareness and involvement in nursing education
- to act as a liaison between nursing faculty, administration, student government and nursing students; to represent student opinions, needs, interests, and to disseminate and promote the exchange of information from the administration to students and vice versa
- to play an active role in the student government of Monmouth University
- to facilitate the exchange of information and ideas among all students enrolled in the Marjorie K. Unterberg School of Nursing & Health Studies, Monmouth University

Article II. Meetings

Meetings will be held the first Monday of each month from September to May and at other times as deemed necessary. Meetings may be canceled or rescheduled by a majority vote of all officers. Meetings shall be held at a location and time that is deemed appropriate by the officers. Monthly meetings may be held in a common location at the Marjorie K. Unterberg School of Nursing & Health Studies,

Monmouth University or on a virtual location. Time of the meeting shall be determined by the officers. Special meetings may be called at any time as decided by the board of directors. Also, any two officers may request a special meeting through the board of directors, in writing. In all cases, special meetings shall be limited to the stated purpose, which must be communicated in advance to all board members. A quorum of three executive board members shall be present at any regular or special meeting in order for MUPNA business to be conducted. A majority vote of the board members present is needed to approve any business not otherwise specified in the Bylaws herein. A majority of executive board members shall be present at any regular or special meeting before the election of officers or amendments MUPNA bylaws can commence. A majority vote of the officers present is needed to approve amendments to the bylaws, or to elect officers. Each board member shall have one vote in all matters. The use of written proxies is hereby permitted for those board members unable to attend any regular or special meeting. A proxy vote will be

counted when it pertains to a specific issue previously discussed by the board members, not to issues brought up and decided at the missed monthly meeting. All meetings of the association shall be open to all members unless voted otherwise. Meeting dates, locations and times will be made available to all student members and board members, a minimum of fourteen days in advance.

Article III. Officers Positions and Duties

Section 1: The Board of Directors of MUPNA, also referred to as the executive board, shall consist of the elected officers and the appointed representatives of the association. A

consultant shall serve as an ex-officio member without a vote.

Section 2: The officers, AKA executive board, of MUPNA shall be the president, vice president, secretary and treasurer.

Section 3: There shall be a minimum of four elected representatives. MUPNA will also have a designated faculty advisor.

Section 4: General Duties of the Executive Board

- Transacting business of the association between membership meetings and shall report such transactions at the next regularly scheduled membership meeting and or on a virtual site
- Filling vacancies in any office, except President or Vice- President, by a two thirds majority vote of the executive board.
- Reviewing monetary disbursements, acquisitions and fund raising events.

Section 5: Eligibility

Only individuals who are currently nursing students at Marjorie K. Unterberg School of Nursing & Health Studies, Monmouth University with active membership status throughout the term of office shall be eligible for the elected office of president, vice president, secretary or treasurer. These positions are available to any undergraduate or graduate nursing student attending The Marjorie K. Unterberg School of Nursing & Health Studies, Monmouth University

Section 6: Term of Office

The term of office shall be one year from the last week of April of the year in which the officers obtain their office to the last week of April of the following year. **Section 7:**

Duties of Officers and Directors

The officers shall perform the duties prescribed by MUPNA:

1. The President shall:

- Preside at all meetings of the association and the Board of Directors.
- Appoint special committees with the approval of the Board of Directors.
- Serve as ex-officio member of all committees except the nominating committee.
- Represent MUPNA in matters relating to the association and perform all other duties pertaining to the office.
- Serve as a member of the Faculty/Student Advisory committee.

- Meet with the MUPNA faculty advisor a minimum of once a semester, or as deemed needed, to sustain a dialogue as to the organizations current concerns.

2. The Vice President shall:

- Assume the duties of the president in the absence or disability of the president.
- In the event of a vacancy occurring in the office of the president, the vice-president shall assume the duties of the president.
- See that the bylaws are reviewed annually by the Board of Directors.
- Chair nominating committee.
- Assist with the planning issues involved with special events.
- Make all updates and revisions to MUPNA webpage.
- Conduct the correspondence of the association as requested by the president or the Board of Directors.
- Prepare the minutes of all business meetings of the association and the Board of Directors and forward copies to the appropriate individuals.
- Be responsible for the past minutes of MUPNA.

3. The Treasurer shall:

- Act as custodian of organization funds; maintain a member list and update to the executive board and faculty advisor every other month.
- Sign checks for monetary disbursements as the bylaws provide and with a co-signature of the faculty advisor or the president.
- Photocopy monthly bank statements for the faculty advisor.
- Prepare fiscal budget, serve as chair of finance committee, presents finance concerns to executive board.
- Submit an annual financial report to the Dean, faculty advisor and executive board in April of each year.

Article IV. Removal of an Officer

If an officer of the MUPNA does not fulfill duties required as described in Article III, that officer will be notified in writing of the meeting at which removal from office will be discussed and voted upon. At that meeting, the officer may present statements to the MUPNA in an effort to retain the position. Removal will occur if so voted by majority of the board members present at the meeting or voting by appropriate proxy.

Article V. Nominations and Elections

Section 1: Nominating Committee

- A nominating committee of three members shall be elected at a regular meeting in February.
- It shall be the duty of the nominating committee to nominate candidates or the offices to be filled at the annual meeting in April.
- This committee shall report the proposed nominations at the regular meeting in March.

Section 2: Before the election, additional nominations may be accepted from the membership.

Section 3: Elections

- The officers shall be elected in April. They will assume office at the end of April.
- The election shall be by secret ballot. In the event of a tie, a re-vote shall be held.
- Two MUPNA members in good standing, appointed by the president, shall be responsible for counting the ballots.

Section 4: At any time, when any member of the executive board resigns, the remaining members of said executive board, with the faculty advisor and dean, shall fill the vacant position with someone deemed appropriate. This position shall remain filled with the chosen replacement individual, until the next election.

Article VI. Amendments and Revisions

Section

- The executive board or any member of the MUPNA may propose an amendment to the constitution or bylaws.
- This amendment should be reviewed in written form by the general assembly for two consecutive meetings.
- The amendment will be voted on at the second meeting.
- Passage will be by a two thirds majority of all organization members who are eligible to vote.
- If passed, the executive board members will make the appropriate changes in the written bylaws.
- All amendments and revisions must be approved by the student government.

Article VII. Membership

Section 1: Active Members

- All students enrolled in the Marjorie K. Unterberg School of Nursing & Health Studies Bachelor of Science in Nursing program as well as the Masters in Science in Nursing program are to be considered active members in MUPNA.
- Active members shall have all the privileges of membership.

Section 2: Associate Members

- Registered nurses enrolled in other programs at Monmouth University
- Associate members shall have all the privileges of membership except the right to hold office.

Section 3: Dues

- There shall be no annual dues for all membership. However, MUPNA reserves the right to raise said dues every year by a vote by the membership.

4. The Secretary shall:

- Keep on file an accurate list of the names and addresses of the following:
 - Board members
 - Individual members of MUPNA
- Arrange locations for all meetings of the association.

Notify all members of the time and place of all meetings of MUPNA