

**Partnership Agreement
Between
Monmouth University
And
_____ Township School District**

This Agreement made this ___ day of _____, 2017, between Monmouth University, (hereinafter referred to as “MU”) and _____ Township School District (hereinafter referred to as “School District”).

WHEREAS, the purpose of this agreement is to combine the efforts of MU and School District and to work collaboratively to improve teaching and learning for _____ Township public school students and novice teachers, counselors, and leaders enrolled in Monmouth University School of Education Programs.

WHEREAS, the primary goal of this partnership is to prepare and educate motivated, engaged K-12 children, pre-service and in-service teachers, counselors, and leaders. It is believed that all participants will be committed to ensuring that each and every K-12 child and university student in the partnership progresses toward achieving his/her maximum academic growth and potential.

WHEREAS, both MU, through its School of Education, and _____ Township School District shall provide ongoing quality field, student teaching, practicum, and internship placements for Monmouth University students, ongoing professional development for _____ Township teachers, and scholarly research opportunities for Monmouth University faculty and the _____ Township School District. The _____ Township Public Schools shall become a universityschool partnership site.

NOW, THEREFORE, in consideration of the mutual promises hereinafter contained, MU and School District agree as follows:

I. Monmouth University Agrees to:

1. Provide mentoring seminars to prepare School District faculty members to mentor their colleagues and supervise field experiences for Monmouth University students, counselors, and leaders.
2. Provide a university liaison that will assist in any policy oriented problems or cases that involve unusual difficulties. This individual will be responsible for maintaining communication between MU based faculty and the School District faculty.
3. Provide the _____ Township School District with the names of student teachers, counselors, and leaders in a timely fashion in order for the appropriate

planning to occur prior to the experience. The placement office will place only the number of students that the _____ Township School District requests for that semester.

4. Provide professional development seminars and opportunities for the _____ Township School District faculty through the Monmouth Alliance for Instructional Development (AID).
5. Share research findings with the _____ Township public schools' faculty and administrators.

II. The _____ Township School District Agrees to:

1. Provide on-site space if a determination is made to conduct site at _____ School District and participate in mentoring seminars that will prepare cooperating teachers to assume the dual responsibility of mentor and supervisor.
2. Provide on-site space for all activities and seminars held at the School District.
3. Assign undergraduate and graduate students, counselors, and leaders to faculty that have undergone the mentoring seminars.
4. Be responsible for determining the number of student teachers, counselors, and leaders it will be willing to work with during a given semester and communicate that number to the placement office.
5. Provide on-site space if a determination is made to conduct seminars at _____ School District for the professional development seminars provided through the Monmouth Alliance for Instructional Development (AID).
6. Pay a fee not to exceed \$1500.00 per day for professional development initiated and requested by the _____ and provided by Monmouth University School of Education Alliance for Professional Development (AID).
7. Permit Monmouth University School of Education faculty to conduct scholarly research that is mutually agreed upon in writing by both parties.

III. Mutual Responsibilities

1. Monmouth University and the _____ Township School District both invest in this effort because it benefits their respective students. Monmouth University and _____ Township School District will form a partnership decision making team, referred to as the Partnership Governance Committee (PGC). The PGC shall be responsible for developing a plan allocating the number of MU faculty available for professional development and the number of School District staff members available for mentoring MU students. The committee shall also utilize each available faculty and staff member during the times he/she is available. The committee shall also be responsible for determining the time frame of the cohort and the sequence of the classes offered. The PGC shall retain independent control over allocation of these resources.

The PGC shall consist of an equal number of members from each party. The PGC members will include: a district administrator, one or more partnership teachers, the associate dean of the School of Education, and one or more Monmouth University faculty members.

2. The PGC shall develop a partnership evaluation plan that will be utilized to evaluate the partnership for the purposes of continual improvement and ongoing reporting to the school administration and board for both the participating university and school district.
3. The _____ Township School District and Monmouth University will collaboratively develop and mentor pre-service teachers, new teachers, counselors, and leaders who have been prepared in an environment where professional practice, commitment to principles, and an emphasis on acquiring knowledge, skills, and dispositions are associated with P-12 student growth and development.

IV. Timeline

1. Assessment and evaluation will commence with program planning and be continuous throughout the agreement, which is anticipated to continue throughout the 2017 - 2022 school years.

V. Indemnification

The _____ Township School District agrees to indemnify and hold harmless Monmouth University from and against any and all claims, demands, actions, settlements, or judgments, including attorneys' fees and litigation expenses, based upon or arising out of activities described in this Agreement, to the extent that such claims, demands, actions, settlements, or judgments are occasioned by the negligence, actions, or omissions of the _____ School District, its agents, directors, officers, employees or students.

Monmouth University agrees to indemnify and hold harmless the _____ Township School District from and against any and all claims, demands, actions, settlements, or judgments, including attorneys' fees and litigation expenses, based upon or arising out of activities described in this Agreement, to the extent that such claims demands, actions, settlements, or judgments are occasioned by the negligence, actions, or omissions of Monmouth University, its agents, directors, officers, employees or students.

VI. General Provisions

1. Monmouth University and the _____ Township School District agree that each shall comply with all applicable requirements of Municipal, County,

State and Federal authorities, all applicable Municipal and County ordinances and regulations, and all applicable State and Federal statutes and regulation now or hereafter in force and affect to the extent that they directly or indirectly bear upon the subject matters of this contract. These include, without limitation of the foregoing:

All applicable requirements under any State fair employment practices or similar laws declaring discrimination in employment based upon race, color, creed, religion, sex, sexual preference, national origin, will not discriminate on the basis of race, creed, religion, color, sex, age, national origin, veteran's status, disability or other protected class as illegal and, if applicable, Title VII of the Civil Rights Act of 1964 or any applicable rule or regulation promulgated pursuant to any such laws herein described above.

2. This agreement can be terminated by any one of the participating institutions by submitting written notice to the other parties at least one year in advance. In case of termination, the responsibilities of both institutions toward students in the dual degree program at the time will be to honor the students enrolled in the program until their completion of the program.
3. Both _____ Township School District and Monmouth University are independent contractors. It is not intended that an employer/employee, joint venture, or partnership agreement be established hereby expressly or by implication between _____ Township School District and Monmouth University. Rather, in discharging all duties and obligations hereunder, _____ Township School District shall at all times be and remain in an independent contractor relationship with Monmouth University.
4. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid as follows:

As to _____ Township School District:

As to Monmouth University:

Laura Moriaty, Ph.D.
Provost and Vice President For Academic Affairs
Monmouth University
400 Cedar Avenue
West Long Branch, New Jersey 07764

- 5. This Agreement sets forth the entire understanding between the parties and no amendments or modifications shall be made to the Agreement, except in writing signed by both parties.

IN WITNESS WHEREOF, the authorized representatives sign and cause this agreement to be executed.

For Monmouth University

By: _____

Print: _____

Title: _____

Date: _____

For _____ Township School District

By: _____

Print: _____

Title: _____

Date: _____