



Monmouth University
Office of the Registrar
400 Cedar Avenue
West Long Branch, NJ 07764

Name Change Certificate for Former Students Reapplying to Monmouth University

Former students reapplying to Monmouth University who plan to change their name must submit appropriate legal documentation to support the requested name change. Original documentation must be provided to the Office of the Registrar (Great Hall, Room 208) when submitting this form, or this form will be returned to the student, unprocessed. All supporting original documentation will be returned, intact, to the student, once the name change has been processed. Valid original documentation includes:

- Birth Certificate (with raised seal)
- State Issued marriage Certificate
- Divorce decree (with statement noted authorizing the name change)
- Court Order
- US Citizenship Papers

The undersigned, being duly sworn, certifies that prior to the date indicated below, he or she was enrolled at Monmouth University:

<u>Previous Name</u>		
Last: _____		
First: _____	Middle: _____	

That on or about (date) _____, his or her name was changed to:

<u>New Name</u>		
Last: _____		
First: _____	Middle: _____	

and that this is the name which he or she is now and will hereafter be known.

<u>Attendance</u>	
Dates: _____	Degree: _____

Student's Signature

Date

Notary's Signature

**Subscribed and Sworn
Before me on this date**

County

State

Notary Stamp Here

Include this completed form with required documentation and mail to the Registrar's Office at the address above.