

CERTIFICATE IN HUMAN RESOURCES MANAGEMENT AND COMMUNICATION

Code	Title	Credits
Requirements (18 credits)		
CO-507	Organizational Communication	3
BM-635	Human Resource and Organizational Development	3
Select four of the following:		12
CO-505	Interpersonal Communication	
CO-508	Presentational Communication: Design and Delivery	
CO-510	Global Communication and Public Relations	
CO-512	Intercultural Communication and Diversity Management	
CO-514	Conflict Management and Negotiation	
CO-540	Organizational Training and Consulting	
CO-584	Leadership Communication	
CO-595	Graduate Internship in Communication ¹	
Total Credits		18

¹ *Strongly recommended for students with less than one year of professional experience*

Admission Requirements

1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major.
2. Two letters of recommendation. Letters from current or former professor recommended. If these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.
3. Personal essay of not more than 750 words that describes your preparation for study in the program and personal objectives for graduate study.
4. Digital and/or hard copy portfolio of select samples of work, including a writing sample, that demonstrates initiative and achievement in academic, professional, and/or community settings. (Applicants who have earned an undergraduate degree the previous year must submit scores from the GRE.)
5. Résumé.