

**Monmouth University**  
**Department of Educational Leadership, School Counseling, & Special**  
**Education**

**Practicum/Internship Self Evaluation**

Intern Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Faculty Supervisor Name: \_\_\_\_\_

School Site: \_\_\_\_\_

Semester/Year: \_\_\_\_\_

Practicum / Internship I / Internship II / SAC Internship (circle one)

- 1= Far below expectations- needs much improvement
- 2= Below expectations- needs some improvement
- 3= Acceptable- meets standards at average level for interns
- 4= Above expectations- performs above expectations for interns
- 5= Far above expectations- performs well beyond average for interns

**I. Basic work requirements:**

- \_\_\_ Arrives on time consistently
- \_\_\_ Uses time effectively
- \_\_\_ Reliably completes requested or assigned tasks on time
- \_\_\_ Completes required total number of hours or days on site
- \_\_\_ Is responsive to norms about clothing, language, culture, etc.

**II. Ethical awareness & conduct:**

- \_\_\_ Knowledge of general ethical guidelines
- \_\_\_ Knowledge of internship ethical guidelines
- \_\_\_ Demonstrates awareness and sensitivity to ethical issues
- \_\_\_ Personal behavior is consistent with ethical guidelines
- \_\_\_ Consults with others about ethical issues if necessary

**III. Knowledge and learning:**

- A. *Knowledge of client population:*
  - \_\_\_ Knowledge of client population
- B. *Knowledge of treatment approaches:*
  - \_\_\_ Knowledge of role of counselor
- C. *Responsive to culture/treatment setting:*
  - \_\_\_ Follows the setting's culture
  - \_\_\_ Understand school policies for school counseling

*D. Learning:*

- Receptive to learning new information
- Understands concepts, theories, and information

*E. Transference of skills/relationship building skills:*

- Ability to apply book learning and theory to real life setting
- Ability to build rapport with students
- Connects with diversity of students (learning disabled, religions, gender, ethnicity, socioeconomic)
- Ability to demonstrate empathy-visibly, to students/parents/teachers
- Ability to demonstrate understanding of complex problems/issues

**IV. Interactions with Parents/Co-workers/Other professionals:**

- Seeks to consults with appropriate resources
- Appears comfortable with staff members
- Communicates effectively with staff (are they a team player)
- Seeks contact with parents and provides support/valuable information
- Effectively conveys information and expresses own opinion
- Presents self professionally and confidently to parents/professionals
- Communications professional role clearly to others (articulates roles/accomplishments)

**VII. Response to Supervision/Internship tasks:**

- Actively seeks critical feedback
- Receives critical feedback well
- Changes behaviors following feedback
- Demonstrates awareness of personal strengths & weaknesses
- Demonstrates effort to improve weaknesses and use strengths
- Keeps reliable and accurate records (where applicable)
- Written reports/work presented in professional manner

**VIII. Disposition**

- Maintains appropriate supervisor/supervisee relationship
- Has necessary disposition for a school counselor
- Maintains appropriate relationships with staff, parents, and students
- Uses self-disclosure appropriately and effectively

**Summary (continue on additional pages if needed):**

Strengths:

Areas for improvement:

Additional comments: