



**Council for Accreditation of Counseling and Related Educational Programs**

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*CACREP is a corporate affiliate of the American Counseling Association (ACA).*

January 25, 2011

Dr. Paul G. Gaffney, II  
Office of the President  
Monmouth University  
400 Cedar Avenue  
W. Long Branch, New Jersey 07764

Dear Dr. Gaffney:

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) Board of Directors met January 13-15, 2011, for the purpose of rendering accreditation decisions. At this meeting, the Board reviewed an Interim Report submitted by the Department of Educational Leadership, School Counseling and Special Education at Monmouth University to support its request for removal of the two year conditional status placed on the School Counseling (M.S.Ed. degree) program.

Based on the Board's review, a decision was made to extend the accredited status of this program for an additional two years, through March 31, 2013. The Board found that the following five conditions, outlined in my letter to you dated January 23, 2009, were still not met.

**Standard III.A.3**

Provide documentation that current and future adjunct faculty who provide clinical supervision to students receive relevant training in the areas of supervision theory and techniques. A copy of the online supervision course syllabus should be provided.

**Standards III.G.2 and III.H.2**

In order to document that on-site supervisors are working under the supervision of faculty, please provide evidence that the web-based check-ins is occurring and that it is done on a regular and on-going basis.

**Standard VI.C.4**

Please provide documentation of the results of surveys of employers of graduates for use in program evaluation reviews.

**Standard VI.C.5**

Provide documentation that the program uses data obtained from program evaluation for decision-making regarding possible program modifications that may be needed. Minutes of program meeting may be used to address this requirement.

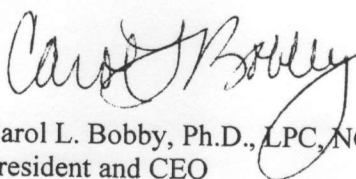
**Standard VI.D**

Please provide evidence that the official report documenting outcomes of the comprehensive evaluation is disseminated to all program constituents. The website link provided in the Interim Report would not open.

Four (4) electronic copies on read-only CDs or DVDs of an Interim Report addressing the above cited standard should be submitted to the CACREP office no later than October 1, 2012. This deadline allows for the CACREP Board's review of the report and supporting documentation at its January 2013 meeting. Upon a favorable review by the Board, the programs would then be permitted to continue their accredited status through the remainder of the accreditation cycle ending March 31, 2017. Please note that since this will be the programs' second required Interim Report, if the conditions are not adequately addressed the Board will have no choice but to deny continued accreditation at that time, as per CACREP policy.

Once again, the Board extends its thanks to you and your administration for the support given to this faculty in maintaining the accredited status of this program.

Sincerely,



Carol L. Bobby, Ph.D., LPC, NCC  
President and CEO

Enclosure

cc: Dr. Lynn Romeo, Dean, School of Education  
Dr. Jason Barr, Chair, Department of Educational Leadership, School Counseling  
and Special Education  
Dr. Tina Paone, CACREP Liaison