MONMOUTH UNIVERSITY
KISLAK REAL ESTATE CERTIFICATE PROGRAM

REGISTRATION FORM (please print)

Name: _____

Organization: _____

Address: _____

Business Phone: ( ) _____ Home Phone: ( ) _____

Email Address: _____

Payment Method: ( ) Check made payable to Monmouth University

( ) Credit Card: _____VISA _____ MC_____DC_____
_____AMEX

Card Number: _____Exp. Date _____

Signature: _____

Name as it appears on Credit Card: _____

Billing address of card: _____

Course Title (s): _____Starting Date (s): _____

_____ _____

REGRISTRATION INFORMATION

TO REGISTER BY PHONE: Call (732) 571-3660. Registration form with payment guarantees placement in class. Messages can be left on the office-recording machine after working hours or on weekends.

TO REGISTER BY MAIL: Please complete and return the registration form accompanied by a check payable to Monmouth University to cover the total course fee (s). If payment is made using MasterCard, AMEX, Discover or VISA, complete information and a signature must be provided on the registration form.

FEES: Each course costs $985.00; textbook and instructional materials are not included;

COURSE CANCELLATION: If a course is cancelled, registrants will be notified by phone. A full refund for the course will be provided, or an individual may sign up for the same course to be held at a later date.

REFUND POLICY: To withdraw from a class, an individual must notify the office in writing or by phone NO LATER THAN 3 BUSINESS DAYS prior to the class date. A full refund will be provided if this procedure is followed. No refunds will be given if an individual cancels a registration 0-3 business days prior to class. "NO SHOWS" will pay full tuition, no refunds will be provided.

DISCOUNTS: If three or more persons from the same organization register for a course at the same time, a 10% discount is extended. Special group rates are available if 6 or more persons register at the same time.

TAX DEDUCTION: A tax deduction can be made for all expenses associated with efforts to maintain and improve professional skills. (Treasury Regulation 1-162-5, Coughlin vs. Commissioner, 203 Fed 307).

FOR FURTHER REGISTRATION INFORMATION: Please call either Peter Reinhart 732-571-3660-or Theresa Lowy at 732 571-4412.