



**MONMOUTH**  
UNIVERSITY

GLOBAL  
EDUCATION

Date

Consular Officer

U.S. Embassy [or Consulate]

[Street Address]

[City, State/Province/Prefecture]

[Country]

Dear Consular Officer,

My name is [name] and I am an [F-1, J-1] student at Monmouth University pursuing a [Bachelor's, Master's, PhD] degree in [field of study]. My SEVIS number is [N00 \_\_\_\_\_] and copies of my [I-20, DS-2019] passport and enrollment verification letter are attached.

I wish to invite the following family member(s) to the United States to [attend my graduation ceremony, sightsee, etc.] on [date].

[FAMILY NAME, First name - date of birth, relationship to you]

As my guest, [name(s)] will stay at [my apartment, a hotel] during the visit from [date] to [date]. As can be seen in the attached financial documentation, the costs of the visit will be covered by [family member, personal funds, etc.].

Thank you for your time and consideration of [name's(s')] visa application.

Sincerely,

[Student Name]