

**MONMOUTH UNIVERSITY
OFFICE OF HUMAN RESOURCES**

Memorandum

TO: All Academic Department Chairs, Administrators and Staff

FROM: Robyn Salvo, PHR
Director of Human Resources

DATE: **March 17, 2022**

RE: **2022/2023 HOLIDAY SCHEDULE**

It is recognized that the Holiday Schedule may be modified at the discretion of the President by special announcement, but the following are scheduled holidays for 2022/2023:

Monday	July 4, 2022	Independence Day
Monday	September 5, 2022	Labor Day
Thursday	November 24, 2022	Thanksgiving Day
Friday	November 25, 2022	Holiday
Monday	December 26, 2022	Winter Break
Tuesday	December 27, 2022	
Wednesday	December 28, 2022	
Thursday	December 29, 2022	
Friday	December 30, 2022	
Monday	January 2, 2023	
Monday	January 16, 2023	Martin Luther King Jr.'s Birthday
Friday	March 17, 2023	Spring Holiday
Monday	May 29, 2023	Memorial Day
Friday	June 16, 2023	Juneteenth

It is recognized that employees may be required to work on the above-mentioned holidays. If so, unionized employees will be paid in accordance with their respective Collective Bargaining Agreement. As in the past, some University offices may be required to open.

Arrangements should be made in advance with supervisors for employees who wish to observe certain religious holidays that are not University Holidays.

cc: File