

MONMOUTH UNIVERSITY

OFFICE OF GRADUATE ADMISSION

Dear BSW Program Director or Faculty Advisor:

Your former student, _____, has applied for admission with advanced standing to Monmouth University's Master of Social Work program for the academic year _____. Outstanding undergraduates with a BSW from an accredited social work program may be eligible for advanced standing, enabling them to complete the Master of Social Work degree in only one additional year.

To assist us in assessing this student's readiness for field instruction and class work at the second-year master's level, please fill out the attached field evaluation form. We would appreciate receiving this form at your earliest convenience. (The deadline for submission of the application materials is June 15.) Thank you, in advance, for your assistance.

This section to be completed by applicant prior to sending to reference respondents:

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

- I waive my right to inspect the contents of the following recommendation.
- I do not waive my right to inspect the contents of the following recommendation.

Signed

Date

DEPARTMENT OF SOCIAL WORK

ADVANCED STANDING

Student's name: _____

BSW program director or faculty advisor: _____

University/College: _____

Year BSW received: _____

Number of hours of supervised field practicum in social work agencies

Junior Year Hours: _____

Senior Year Hours: _____

Field placement sites

Junior Year Agency name: _____
Address: _____
Agency type/function: _____

Senior Year Agency name: _____
Address: _____
Agency type/function: _____

Supervision

Junior Year MSW: Yes No
If no, please explain: _____
Frequency and length of supervising sessions: _____

Senior Year MSW: Yes No
If no, please explain: _____
Frequency and length of supervising sessions: _____

Description of Field Placement

Briefly describe the student's assignments, function, skills, type of practice utilized, and the type of client systems worked with.

Junior Year: _____

Senior Year: _____

IV. Functioning Within Evaluation Context

Student has demonstrated the ability to receive, understand, and consider feedback.

Student has demonstrated the ability to evaluate the practicum experience.

Excellent	Good	Fair	Poor

SUMMARY:

Overall performance

Potential for graduate MSW study at the second-year level

Excellent	Good	Fair	Poor

Do you recommend this applicant for the second-year MSW advanced standing program?

Yes No

Please explain: _____

Signature of BSW program director or faculty advisor

Date

Return to:
Office of Admission Processing
Monmouth University
400 Cedar Avenue
West Long Branch, NJ 07764-1898