



Monmouth University

Office of Financial Aid
400 Cedar Ave West Long Branch, NJ 07764
(732) 571-3463

Student ID: _____

Print Name: _____

SECTION ONE: The federal government requires us to obtain authorization from you before using federal financial aid (e.g., Pell Grant, SEOG Grant, TEACH Grant, Perkins Loan, and/or Direct Loans) to pay for certain charges to your account other than tuition, comprehensive and laboratory fees, room, and board. Examples of charges that we must obtain authorization for include but are not limited to books, residence hall damage fees, late fees, residence hall key fees, and health insurance. So that we may properly credit your account, **PLEASE ANSWER YES TO ONLY ONE OF THE FOLLOWING:**

- I authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that are incurred in the **current academic year**. Unless I provide notice to cancel following the procedures noted below, this authorization will remain in effect for the duration of my enrollment at Monmouth. _____
- I authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that are incurred in the **current academic year**. This authorization will expire on _____
- I **do not** authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that were incurred during the **current academic year**. I understand that I am responsible for payment of any outstanding charges on my student account. _____

Section Two: Similarly and with authorization, federal aid may be used to pay for charges to your account other than tuition, comprehensive and laboratory fees, room, and board that were incurred in a prior academic year. **PLEASE ANSWER YES TO ONLY ONE OF THE FOLLOWING:**

- I authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that are incurred in the **prior academic year**. Unless I provide notice to cancel following the procedures noted below, this authorization will remain in effect for the duration of my enrollment at Monmouth. _____
- I authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that are incurred in the **prior academic year**. This authorization will expire on _____
- I **do not** authorize Monmouth University to use federal student aid funds to pay for charges **other than** tuition, comprehensive and laboratory fees, room, and board that were incurred during the **prior academic year**. I understand that I am responsible for payment of any outstanding charges on my student account. _____

You may amend or cancel either one of these authorizations by submitting written notification to the Financial Aid Office either in person (Wilson Hall, Room 108) or via email from the your Monmouth University email account; email notifications should be sent to finaid@monmouth.edu. Please note that changes in authorization will be in effect immediately upon receipt of notification and are not retroactive; financial aid funds will be used to pay for charges that were incurred before the authorization was changed or cancelled.

By signing this form, I am directing Monmouth University to process the authorizations as noted above.

Signature: _____ Date: _____