

GUIDELINES FOR RESPONDING TO BEHAVIORS OF CONCERN

Immediate threat to any member of the campus community? Call Monmouth University Police at 732-571-4444.

Step I	Step II	Step III	Step IV	Step V
Use the "D" Scale	Speak with Student	Follow-Up Appointment	Formal Referral	Follow Up
<p>Identify the behavior through Behavioral Classifications (adapted, Sokolow et. al. 2009):</p> <ul style="list-style-type: none"> • Disruptive: Interferes with normal duties. • Distressed: Emotionally troubled; situational stressors; traumatic events; possible psychiatrically symptomatic. <p>MILD to MOERATE RISK</p> <ul style="list-style-type: none"> • Disturbed: Unusual, disruptive; bizarre; harmful to others; lack of social norms; erratic behavior; possible substance abuse. <p>ELEVATED RISK</p> <ul style="list-style-type: none"> • Dysregulated: Suicidal; self-injurious; eating disordered; substance abuse; aggressive, hostile unable to self-regulate; hostile and aggressive. <p>SEVERE to EXTREME RISK.</p>	<p>Request an appointment with the student.</p> <ul style="list-style-type: none"> • Approach with a calm demeanor, non-confrontational and non-judgmental. • Be specific regarding the observed behavior and/or writings of concern. • Ask another colleague to be in the area or even in the room with you. • Engage in solution-finding and formulate a plan with the student. • Schedule a follow-up appointment. • Unable to plan? High-risk student? Make a formal referral as per item IV and inform the student. Of your concern. If possible, make the phone call while the student is present or walk the student over. Inform your Chair or Supervisor. 	<p>Low risk? Schedule follow-up to discuss progress or lack thereof with the student.</p> <ul style="list-style-type: none"> • Progress noted? Decide for one more appointment or commend the student without further follow-up. • Some progress noted? Discuss areas of concern and schedule another meeting. • No progress noted? On a case by case basis, and if appropriate, discuss possible options and another plan. • High risk? inform the student of your concern and that you are making a formal referral, then proceed as per Step IV. • Inform your department Supervisor or Chair as soon as possible if you have not already done so. 	<p>See attached chart to determine appropriate referral department:</p> <ul style="list-style-type: none"> • Monmouth University Police Department • Counseling and Psychological Services • Health Services • Student Services • Judicial Affairs • Substance Awareness • Department of Disability Services 	<p>Possible follow-up after a formal referral:</p> <ul style="list-style-type: none"> • Depending on the behavior and department, the student may: <ul style="list-style-type: none"> ➢ Be called in to discuss the behavior. ➢ Be charged with a violation of the Student Code of Conduct in Student Services and/or referred. Please refer to online Code of Conduct: http://www.monmouth.edu/student_handbook/default.asp. ➢ Be assessed in the Department of Counseling and Psychological Services and/or referred for additional assessment if high risk is present. If not, other options will be outlined. ➢ Be assessed in Health Services and/or referred for additional assessment. ➢ Be assessed in the Office of Substance Awareness and/or referred for additional assessment.
ANNOTATE YOUR OBSERVATIONS	ANNOTATE YOUR OBSERVATIONS	ANNOTATE YOUR OBSERVATIONS	ANNOTATE YOUR OBSERVATIONS	ANNOTATE YOUR OBSERVATIONS

Monmouth University Police
Counseling and Psychological Services
Health Services
Student Services
Judicial Affairs
Substance Awareness
Department of Disability Services

732-571-4444
732-571-7517
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