

## TEAM SKILLS RATING SHEET

**Goal:** Students will demonstrate the ability to work collaboratively in case assignments to solve a problem.

- **Do not rate yourself – rate only your teammates**
- Rate the objectives of your teammates (listed in the first column) from 1 (lowest) to 5 (highest) in the right-hand column by teammate.
- Use a single score (1 to 5) per objective, regardless of the criteria/standards listed for that objective.

**Team name or number:** \_\_\_\_\_

Teammate 1: \_\_\_\_\_ Teammate 2: \_\_\_\_\_ Teammate 3: \_\_\_\_\_  
 Teammate 4: \_\_\_\_\_ Teammate 5: \_\_\_\_\_ Teammate 6: \_\_\_\_\_

**PART I (Do not rate yourself – rate only your teammates)**

| Objective                   | Criterion/Standard  | Insert score (1 - 5)<br>1=lowest 5=highest |   |   |   |   |   |
|-----------------------------|---|--|---|---|---|---|---|
|                             |   | Teammates (do not include yourself)        |   |   |   |   |   |
|                             |   | 1  | 2 | 3 | 4 | 5 | 6 |
| Communication               | <ul style="list-style-type: none"> <li>• contributes to a meaningful dialogue by listening first and speaking second, with clarity and confidence and with respect for others</li> <li>• receives criticism without reacting defensively</li> </ul>   |  |   |   |   |   |   |
| Participation               | <ul style="list-style-type: none"> <li>• comes prepared for meetings with adequate information</li> <li>• he/she is fully engaged in the work of the team and does not sit passively on the sidelines</li> <li>• takes initiative-volunteers and makes things happen</li> <li>• he or she follows through on assignments</li> </ul> |  |   |   |   |   |   |
| Sharing information         | <ul style="list-style-type: none"> <li>• makes it comfortable talking and sharing information</li> <li>• keeps other team members in the loop with information and expertise that helps get the job done and prevents surprises</li> </ul>  |  |   |   |   |   |   |
| Cooperation                 | <ul style="list-style-type: none"> <li>• understands and works toward the common goal</li> <li>• sets aside differences and strives to find ways to work together to solve problems and get work done</li> <li>• considers ideas and points of view from other people, without debating and arguing every point</li> </ul>          |  |   |   |   |   |   |
| Flexibility                 | <ul style="list-style-type: none"> <li>• is firm in his/her thoughts yet open to what others have to offer</li> <li>• adapts to ever-changing situations</li> </ul>   |  |   |   |   |   |   |
| Uniqueness                  | <ul style="list-style-type: none"> <li>• other team members can identify his or her indispensable role as part of the team</li> <li>• he or she fills a void in areas where other members show weakness</li> </ul>  |  |   |   |   |   |   |
| <b>TOTAL SCORE - PART I</b> |   |  |   |   |   |   |   |

**PART II (impact of teamwork on your personal learning engagement)**

| Mark only one by placing an <b>X</b> in the box on the right  | <b>Mark only one</b> |
|---|----------------------|
| <ul style="list-style-type: none"><li>• Teamwork had <b>no impact</b> on my learning engagement in the course</li></ul>   |                      |
| <ul style="list-style-type: none"><li>• Teamwork had <b>some impact</b> on my learning engagement in the course</li></ul>   |                      |
| <ul style="list-style-type: none"><li>• Teamwork had a <b>significant impact</b> on my learning engagement in the course and helped me reach my potential for solving a problem</li></ul> |                      |

Revised: 4/15/2015