

MONMOUTH UNIVERSITY

The Institute for Global Understanding BYLAWS

Article I: History/Formation

The Institute for Global Understanding (IGU) evolved out of the Global Understanding Project (GUP), a community-based effort by faculty members, administrators, staff, and students at Monmouth University, started in spring 2001 to encourage and promote activities and awareness of global issues.

Article II: Mission

The mission of the Institute for Global Understanding (IGU) is to promote awareness of issues and challenges of our dynamic, interdependent world. Through academic programs, field experiences, service learning, and engagement in local and global communities, IGU fulfills Monmouth University's broad mission of promoting global understanding, diversity, and leadership.

Article III: Membership

Membership in IGU is open to all interested members of Monmouth University by indication of intent to the IGU office. The membership list is to be updated annually. The whole membership will be invited to attend a meeting, the General Assembly, at least once in the fall and once in the spring during the academic year.

Article IV: Administrative Structure of IGU

IGU is within the Academic Affairs division of Monmouth University and falls under Academic Programs Initiatives. The Director and Associate Director will provide IGU administrative leadership. The selection process for these two positions will be determined by IGU members, in consultation with the Provost / Vice President for Academic Affairs or designee.

1. Director, for a three-year term, renewable annually, who will provide leadership to IGU's activities in fulfilling its mission, and call General Assembly meetings prescribed above. Director will report to the Associate Vice President for Academic Program Initiatives.
2. Associate Director, position renewable annually, up to three years, with the expectation that the position holder will serve as Director, when the latter's term ends. Will report to IGU Director.
3. Chairs and co-chairs of committees constitute the IGU Executive Team. The Executive Team will work with Director and Associate Director.
4. Secretary.
5. Graduate Assistant.

Article V: Committees and Charges

The members of the IGU will determine the committee structure and composition. Membership in IGU as well as in committees will be voluntary and renewed at the annual

General Assembly meeting. Each committee will have a chair or co-chairs (selected by the group), who will constitute the Executive Team of IGU, and will coordinate activities with the help of the IGU leadership. They will provide status reports at the fall and spring semester meetings. The term of each committee chair will be for two years. For those willing to terminate their membership, they can do so by informing their committee chairs at any time.

Article VI: IGU Council

The IGU Council will be selected from within and outside Monmouth University. The selection process, roles and responsibilities, and terms of this Council will follow standard practices of such bodies at Monmouth University. IGU leadership will be responsible for selecting the Advisory Council, in consultation with IGU members and the Provost/Vice President for Academic Affairs or designee.

Article VII: Activities

IGU will engage in programs and activities to promote scholarship, community outreach, field experiences, institutional relationships and exchanges, exhibits and performances, and student involvement in local and global volunteer service projects. An annual convention will be held on global issues such as freedom, human rights, education, economic development, peace, health, human security, environment, technology, and so forth. IGU will publish a bi annual newsletter.

Article VIII: Budget and Funding

IGU will have a budget within the academic affairs division of Monmouth University and other sources developed through grants and external funding.

Article IX: Meeting Rules and Quorum

Unless agreed upon otherwise, all committee business will observe Robert's Rules of Order. The quorum for General Assembly shall be one-third of membership plus one.

Article X: Amendment

Members may amend the bylaws only at General Assembly meetings with two-third majority of those members present and voting.

Revised October 2008